



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/V. Cadungog
Address:	PR No.: 2024-06-183
Telephone No.:	Quotation No.: 2024-07-160
e-Mail:	Date: July 9, 2024
Delivery Period:	ABC: 196,699.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 17, 2024 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.



Digitally signed by Carmel Meris
 Date: 2024.07.10 10:43:43 +08'00'

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	Pcs	Ballpen ballpoint (black,.5mm-smooth writing)		
2	40	Pcs	Ballpen ballpoint (blue,.5 mm-smooth writing)		
3	50	Pairs	Battery (AA, genuine/original)		
4	20	Pairs	Battery (AAA, genuine/original)		
5	10	Boxes	Binder Clip, 51 mm (12 pcs/box)		
6	10	Boxes	Binder Clip,41 mm (12 pcs/box)		
7	10	Boxes	Binder Clip, 25 mm (12 pcs/box)		
8	5	Bottles	BTD60 Brother Ink, black (genuine/original)		
9	2	Bottles	BT5000 Brother Ink, yellow (genuine/original)		
10	2	Bottles	BT5000 Brother Ink, magenta (genuine/original)		
11	2	Bottles	BT5000 Brother Ink, cyan (genuine/original)		
12	4	Bottles	Brother DCP-T420, Pigment Black (genuine/original)		
13	4	Bottles	Brother DCP-T420, Pigment Yellow (genuine/original)		





Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

14	4	Bottles	Brother DCP-T420, Pigment Magenta (genuine/original)		
15	4	Bottles	Brother DCP-T420, Pigment Cyan (genuine/original)		
16	4	Pcs	Canon Ink, Canon 810 black (genuine/original)		
17	3	Pcs	Canon Ink, Canon 810 /811 colored (yellow,magenta, cyan) (genuine/original)		
18	4	Bottles	Canon Ink, GI 790 black (genuine/original)		
19	3	Bottles	Canon Ink, GI 790 yellow (genuine/original)		
20	3	Bottles	Canon Ink, GI 790 cyan (genuine/original)		
21	3	Bottles	Canon Ink, GI 790 magenta (genuine/original)		
22	12	Pcs	Compact Disc (re writable)		
23	3	Pcs	Dater, self inking (mini dater, 3mm)		
24	8	Bottles	Epson Ink, 008 Black (genuine/ original)		
25	8	Bottles	Epson Ink, 008 Cyan (genuine/ original)		
26	8	Bottles	Epson Ink 008, Yellow (genuine/ original)		
27	8	Bottles	Epson Ink 008, Magenta (genuine/original)		
28	15	Bottles	Epson Ink, 003 Black (genuine/ original)		
29	20	Bottles	Epson Ink, 003 Cyan (genuine/ original)		
30	20	Bottles	Epson Ink 003, Yellow (genuine/ original)		
31	20	Bottles	Epson Ink 003, Magenta (genuine/original)		
32	15	Bottles	Epson Ink, Epson 664 Black (genuine/ original)		
33	15	Bottles	Epson Ink, Epson 664 Cyan (genuine/ original)		
34	15	Bottles	Epson Ink, Epson 664, Yellow (genuine/ original)		
35	15	Bottles	Epson Ink, Epson 664, Magenta (genuine/original)		
36	1	Unit	External CD Drive with burner		
37	5	Boxes	FASTENER, metal, non-sharp edges, 50 sets per box		
38	8	Bottles	Glue (Paper Multi-purpose glue, white glue, Non toxic 130 g)		
39	50	Pcs	Marker, broad (black) permanent		
40	50	Pcs	Marker, broad (blue) permanent		
41	5	Reams	PAPER, bond, Multipurpose (A3), 80 gsm		
42	30	Boxes	Paper clip (small size, 30 mm) (vinyl coated)		
43	40	Pcs	Pen, (Gel pen, .5 mm, black-smooth writing)		
44	20	Pcs	Pen, (Gel pen, .5 mm, red)		
45	40	Pcs	Pen, (Gel pen, .5 mm, blue)		
46	25	Pads	Post it note (2 in x 3 in)		
47	25	Pads	Post it, 5 cm x 1.5 cm		
48	25	Pads	Post it, 3 xm x 5 cm		
49	25	Pads	Post it, 5 cm x 8 cm		
50	25	Pads	Post it, 3 inches by 3 inches		
51	5	Boxes	Push Pins (100 pcs/box) (assorted color)		
52	5	Pcs	Ruler, metal 12"		
53	20	Pcs	Sign Pen, (black) (precision wear-free needlepoint tips, soft ergonomic grips provide excellent writing comfort, window barrels to make it convenient to monitor ink levels)		





Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

54	20	Pcs	Sign Pen, (blue) (precision wear-free needlepoint tips, soft ergonomic grips provide excellent writing comfort, window barrels to make it convenient to monitor ink levels)		
55	100	Packs	Specialty paper, A4 90 GSM (10 pcs per pack)		
56	100	Packs	Specialty Paper; A4 size; 10 pcs/pack; 120 gsm		
57	2	Boxes	Staple wire, (box no. 26/6)		
58	80	Packs	Sticker Paper (A4 size, white) (10 pcs/pack)		
59	15	Pads	Sticky note strips (5 pad /pack)		
60	10	Rolls	TAPE, double sided tape (heavy duty, mounting tape waterproof)		
61	20	Rolls	TAPE, double sided tape, 1"		
62	10	Rolls	TAPE, masking, 2"		
63	20	Rolls	Tape, transparent, 2"		
64	50	Pcs	Bathroom deodorizer (scented bathroom deodorizer, 100 grams, assorted fruits, assorted floral scent)		
65	10	Bottles	Bleach (1000 ml, 99.9% antibac whitens remove stains, deodorizers shortens cleaning time)		
66	40	Packs	Detergent powder (500 g, floral scent)		
67	5	Pcs	Disinfectant spray (at least 170 g, prevents mold and mildew from growing for up to week, kills 99.9% or fungi, viruses, and bacteris, disinfects hundreds of surfaces) (crisp linen scent)		
68	6	Bottles	Disinfectant liquid/cleaning solution (at least 1 liter) (lemon or fruit scent)		
69	10	Pcs	Fabric Conditioner (at least 800 ml per bottle) (with cents, floral scents, blissful blossom, bouquet)		
70	5	Pcs	FLAG (Philippine National Flag, standard size, cotton with eyelet)		
71	10	Pcs	Flourescent bulb (40 watts)		
72	5	Pcs	Floor Mop (water absorbent, sponge mop, sponge mope replaceable)		
73	15	Pcs	Led flourescent bulb, tube 14/15 watts		
74	10	Kilos	Rags (cotton, at least 7" in diamter)		
75	30	Rolls	Tash bags (L, high quality plastic,) (10 pcs per roll)		
76	10	Packs	Tissue (pull up, 2 ply 40 pulls, travellers tissue)		
77	150	Packs	Tissue (Bathroom tissue 2 Ply, 12 rolls, 2 Ply x 150 pulls= 300 sheets, approximate sheet size: 100 mm x 100 mm, with decor embossed sheets, no artificial whiteners, no element chlorine 100% virgin pulp, hygienic) (12 rolls per pack)		
			Nothing Follows		
				TOTAL	
Purpose: Procurement of supplies, janitorial supplies and other supplies and materials for the third quarter of CY 2024					





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

