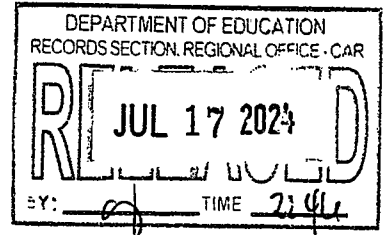




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



July 17, 2024

REGIONAL MEMORANDUM
 No. 465-2024

**CALL FOR NOMINATION OF PARTICIPANTS TO THE SEAMEO REGIONAL
 LANGUAGE CENTER (RELC) SCHOLARSHIPS
 FOR CALENDAR YEAR 2025**

To: Schools Division Superintendents
 All Divisions
 All Other Concerned

1. Pursuant to Memorandum DM-OUHROD-2024-1358, this office calls for the submission of nominees for SEAMEO Regional Language Center (RELC) Scholarships for Calendar Year 2025.

2. The course details are as follows:

| No. | Courses/Programs | Course Schedule | No. of Slots | Modality | Deadline Submission |
|-----|--|---------------------------------------|--------------|--------------|---------------------|
| 1 | C111: Advanced Specialist Certificate in Teaching Listening and Speaking | January 7-24, 2025 | 1 | Face to Face | August 30, 2024 |
| 2 | C112: Advanced Specialist Certificate in Teaching Reading and Writing | January 7-24, 2025 | 1 | Face to face | |
| 3 | MTESOL: Master of Teaching English to Speakers of Other Languages | February 24, 2025 – February 06, 2026 | 1 | Blended | |
| 4 | C113: Advanced Specialist Certificate in Language Assessment | April 8-25, 2026 | 1 | Face to Face | |
| 5 | C419: Specialist Certificate in Professional Development of Teachers Leaders/Supervisors | May 6-23, 2025 | 1 | Face to face | |
| 6 | C103: Postgraduate Diploma in Applied Linguistics | July 1 – December 12, 2025 | 1 | Blended | September 13, 2024 |
| 7 | C423: Specialist Certificate in Technology-Enabled Language Teaching | September 2 – 19, 2025 | 1 | Face to face | |
| 8 | C325: Specialist Certificate in TESOL with | September 23 – | 1 | Face to face | |



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318

Email Address: car@deped.gov.ph

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| | | | |
|--|-----------------------|--|--|
| Cambridge Teaching Knowledge (Foundation) for Secondary High School Teachers | October 17, 2025 | | |
| | January-February 2026 | | In-country Lesson Observation and Summative Assessment |

3. In view of limited slots provided for the region, the Regional Professional Development Committee (PDC) shall screen nominees based on Enclosure 1-3.
4. Each SDO shall nominate one (1) nominee after evaluation of SDO PDC following the qualifications indicated in Enclosure 1.
5. Signed endorsement and attachments indicated in the Enclosure 1-3 shall be sent to car.neapr@deped.gov.ph on or before the deadline indicated above.
6. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR or Elvernice S. Fanged, Scholarship Focal Person through email address at car.neapr@deped.gov.ph.
7. Immediate and widest dissemination of this Memorandum is directed.

RONALD B. CASTILLO
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

For the Assistant Regional Director:

MAKSIM A. BOTILAS
Chief Administrative Officer
Officer-In-Charge

//HRDDNEAPR/RCS/ESF



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(Enclosure 1 to RM No. 465-2024)

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

| | |
|---------------------------------|--|
| Name: | |
| Scholarship Program: | |
| Sponsoring Agency/Organization: | |
| Region/SDO: | |
| Work Station: | |

| Remarks (/, X, others) | Eligibility | Documentary Requirements |
|------------------------------|---|--|
| | a. Must be a Filipino citizen. | Updated Personal Data Sheet |
| | b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. | Latest rated performance rating with approved IDP |
| | c. Must present his/her Individual Development Plan (IDP) that is validated by the head of Office. | |
| | d. Must be holding a permanent item. | Updated Service Record |
| | e. Must be physically, mentally, and psychologically fit. | Medical Certificate from any government physician as to health status. |
| | f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). | Updated Personal Data Sheet |
| | g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs). | |
| | h. Must be willing to sign a Scholarship Contract and commit to its provisions. | (shall be complied after being officially nominated) |
| | i. Must be willing to prepare, share and implement a Scholarship Report and Work Application Plan (WAP). | |
| | j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud. | Certificate of no pending administrative/legal charges. |
| | k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo | Clearance from HRDD/NEAP (Enclosure 2) |
| | l. Has no pending application for retirement. | |
| | m. Must be able to render his/her service obligation vis-a-vis the duration of the scholarship. | |



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(Enclosure 2 to RM No. 465.2024)

SCHOLARSHIP SCREENING FORM

| | |
|--|--|
| Name of Teacher | |
| School | |
| Division | |
| Years in the DepEd | |
| Questions: | |
| Work Experience/s Related to Teaching (Indicate the highlights and duration.) | |
| Outstanding Accomplishments (Maximum of five, kindly put the highlights only) | |
| Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.) | |
| What challenges had you experienced as a teacher? What did you learn from them? | |
| What initiatives do you plan to implement so your school/office will benefit from this program? | |
| How did you hear about this scholarship opportunity? | |



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Department of Education

CORDILLERA ADMINISTRATIVE REGION

(Enclosure 3 to RM No. 465-2024)

SCHOLARSHIP CLEARANCE

Form with sections I. NAME, II. Position/Designation, III. Permanent Station, IV. Has availed any scholarship program, V. Scholarship Program, VI. Scholarship Duration, VII. Status, VIII. Reason/s for Non-Completion, IX. Service Obligation, X. Reason for Non-Completion.

I hereby attest that the information in this form and the supporting documents attached hereto are true and correct

Name and Signature of the Scholar Date and Time This is to certify that the information in this form and the supporting documents attached hereto are true and correct

Name and Signature of the Recommending Authority (SDO - HRDD) Date and Time

APPROVED

Name and Signature of the Recommending Authority (RO-HRDD) Date and Time



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