



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
**DOÑA AURORA NATIONAL HIGH SCHOOL**  
 Malvar, St. Aurora Hill Baguio City



**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: Doña Aurora National High School  
 Address: PR No.:2019-003-03  
 Telephone No.: Quotation No.:  
 E-Mail: Date: March 6, 2019  
 Date received by the Supplier: ABC: Php 216,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 14, 2019.

**JULIO K. CANIPAS**

School Chairman, Bids and Awards Committee

**REQUIREMENTS:**

- Mayor's / Business permit
- PhilGEPs registration number or certificate
- Income/Business Tax Return
- Omnibus Sworn Statement

**Note:**

Submit RFQ together with the requirements.  
 All entries must be typewritten or legibly written.  
 Delivery period within \_\_\_\_\_ Calendar Days.  
 Price validity shall be for a period of 30 Calendar Days.

Item No.	Unit	Qty	Item Description	Unit Price	Total Price
1	pax	2	Security Guard Schedule: 6:00 AM to 6:00PM & 6:00 to 6:00 AM From Holidays to Sundays including regular and special holidays. Contract Period :April to December		
2			Note: Security Guard must be in complete uniform while on duty with following devices /equipment. -Flashlight -Baton (Cudgel) -Security plan (please submit a copy of plan for April to December 2019)		
				<b>TOTAL</b>	

Date of Event: April to December  
 Purpose: Procurement of Two (2) Security guard service at Doña Aurora National High School

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
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\_\_\_\_\_  
 Date/Telephone No.

Canvassed by