



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City




REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: **JOSEFA CARIÑO ELEM. SCH.**
 Address: PR No.: 2019-11-013
 Telephone No.: Quotation No.: 2019-11-025
 e-Mail: Date: November 19, 2019
 Date received by the Supplier: _____ ABC: **Php 57,390.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 28, 2019


CHARITO T. FERNANDEZ
 School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	47	Pcs	Expanding Envelop (long)		
2	5	Jar	All Purpose Glue 200g		
3	30	Bot	Ink Refill (canon, black)		
4	33	Bot	Ink Refill (canon, colored)		
5	50	Bot	Ink Refill (pentel Pen, pilot)		
6	1	Pc	Cartridge (printer canon, colored)		
7	2	Ream	Laminating Film		
8	10	Box	Pencil		
9	58	Rol	Tape, transparent 24mm		
10	58	Rol	Tape Transparent 48mm		
11	58	Rol	Tape Masking 24mm		
12	15	Rol	Double sided Tape		
13	10	Pck	Cartolina (asst. color)		
14	76	Book	Spiral notebook		
15	93	Pcs	Ballpen (black)		
16	70	Pcs	Pentel Pen (black)		
17	50	Pcs	Pentel Pen (blue)		
18	50	Pcs	Pentel Pen (red)		
19	2	Pck	Folder (long, white)		
20	117	Pck	Special Paper (for certificate)		
21	30	Pcs	Correction Tape		
22	500	Pcs	Manila Paper		
23	30	Klg	Powder soap (cr cleaner)		
24	12	Gal	Zonrox		
25	60	Bot	Alcohol 500ml		
26	45	Can	Floor wax		
27	22	Ream	Bond paper (long)		
28	2	ream	Bond paper (A4)		
		 NOTHING FOLLOWS....		
				TOTAL	

Purpose: For Office and Janitorial Supply

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: _____