Republic of the Philippines
Department of Education
Cordillera Administrative Region
QUEZON HILL ELEMENTARY SCHOOL
Mallari St., Middle Quezon Hill
Baguio City

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:_____
Address:_____
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit: Quezon Hill Elem. School
PR No.: 2021-01-002
Quotation No.: 2021-01-002
Date: January 8, 2021
ABC: Php83,422.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 16, 2021.

TERCIMA G. VALLE
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	139,037	copies	Reproduction/Photocopy of Learning Modules/Worksheets, A4, 80GSM,stapled,Black & White		
				TOTAL	
Purpose: For learners' use					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
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_____
Date/Telephone No.