



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**


**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: CID  
 PR No.: 2021-03-054  
 Quotation No.: 2021-03-050  
 Date: March 23, 2021  
 ABC: 26,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 29, 2021.

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation  
 Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	13	Pax	May 7- 1 meal and 2 snacks (AM/PM)		
2	13	Pax	May 14- 1 meal and 2 snacks (AM/PM)		
3	13	Pax	May 21- 1 meal and 2 snacks (AM/PM)		
4	13	Pax	May 28- 1 meal and 2 snacks (AM/PM)		
5	13	Pax	June 11- 1 meal and 2 snacks (AM/PM)		
			*In-house menu		
				<b>TOTAL</b>	

Purpose: Procurement of meals and snacks for the conduct of early language literacy and numeracy digital course modules 1 and 2 orientation



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City  
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com  
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified  
 Quality Management System  
 CRN RU-19.2560.026  
 Issued on 12/27/2019



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

JULIE C. BAYON  
 Chief-Convener  
 Division  
 Chairman Bids and Awards Committee

**REQUIREMENTS:**

- ✓ Bids shall be sealed.
- ✓ Bids shall be submitted in triplicate.
- ✓ Bids shall be submitted to the Bids and Awards Committee.
- ✓ All communications by bidders shall be in writing.
- ✓ Delivery period within 10 calendar days.
- ✓ Price validity shall be for a period of 30 calendar days.

**Note:**

- ✓ Bids shall be opened on the date and time specified.
- ✓ All communications by bidders shall be in writing.
- ✓ Delivery period within 10 calendar days.
- ✓ Price validity shall be for a period of 30 calendar days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	10	Pax	May 27-1 meal and 2 snacks (AMT/M)		
2	10	Pax	May 14-1 meal and 2 snacks (AMT/M)		
3	10	Pax	May 21-1 meal and 2 snacks (AMT/M)		
4	10	Pax	May 28-1 meal and 2 snacks (AMT/M)		
5	10	Pax	June 11-1 meal and 2 snacks (AMT/M)		
			* 7a-house meeting		



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