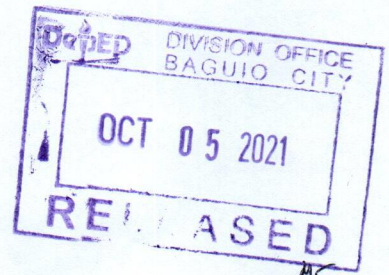




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY



05 October 2021

DIVISION MEMORANDUM  
 No. 256, s. 2021

**CONSULTATIVE PLANNING AND BUDGETING  
 FOR FISCAL YEAR 2022**

To : Asst. Schools Division Superintendent  
 CID and SGOD Chief Education Supervisors  
 Education Program Supervisors  
 Public School District Supervisors  
 Units/Section Heads and Program Owners  
 Others Concerned

1. Cognizant of our efforts to be responsive to emerging educational challenges and in carrying-out the Plan-Do-Check-Act (PDCA) Cycle in all processes, the Division will conduct its annual Corporate Planning and Budgeting on **08 October 2021 from 8:30am to 3:00pm through ONLINE platform.**
2. The activity aims to finalize the Programs, Projects and Activities for FY 2022 under the Special Education Fund (SEF) , City General Fund, 2022 National Expenditure Program (NEP) and other sources of funds.
3. Participants to this activity are as follows:

Schools Division Superintendent
Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Education Program Supervisors
Section Heads (Legal Officer, ITO, Accountant, Budget Officer, AO V)
SEPS - HRD
SEPS- Planning and Research
SEPS - SocMob
Planning Officer

4. Immediate and wide dissemination of this Memorandum is required.

**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
 Schools Division Superintendent



"DepEd SDO Baguio City: We Serve, We Care."

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