



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**BAGUIO CENTRAL SCHOOL**  
 F. Yandoc Street, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: **Baguio Central School**  
 PR No.: 2022-12-001  
 Quotation No.: 2022-12-001  
 Date: December 5, 2022  
 ABC: PhP 174,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 12, 2022.

  
**RENITA E. LARANANG**  
 BAC Chairman

POSTED IN PHILGEPS

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Return Statement

### Note:

- ✓ Submit RFQ together with the requirements
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Pax	<b>Security Guard: (Shifting day shift OR night shift)</b> Time of duty: 6:00 am to 6:00 pm OR 6:00 pm to 6:00 am Contract Period: January 1, 2023-December 31, 2023 -Reports from Monday to Sunday, including holidays <b>Requirements:</b> -Duly licensed -Must adhere to the policies of the school -With security plan for January 2023 to December 2023		
			*Nothing Follows*		

Purpose: Procurement of one security guard for Baguio Central School for the maintenance of a secured and safe learning environment.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by: