



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

INVITATION TO BID FOR
PROCUREMENT OF INKS AND MASTER ROLL FOR
THE REPRODUCTION OF LEARNING MATERIALS
(WORKBOOK) FOR INCOMING
GRADE 7 AND GRADE 8

Bid Reference No. 008 s. 2023
Approved Budget for the Contract - ₱ 1,530,945.00

1. The *Department of Education, Schools Division of Baguio City* through the *Program Support Fund for the Implementation of National Learning Camp for FY 2023* intends to apply the sum of *One Million Five Hundred Thirty Thousand Nine Hundred Forty Five Pesos Only (₱ 1,530,945.00)* being the ABC to payments under the contract for *Procurement of Inks and Master Roll for the Reproduction of Learning Materials (Workbook) for Incoming Grade 7 and Grade 8* as follows:

Lot	Description	Quantity
1	Ink COMCOLOR black X1, RIC – S – 6701G for COMCOLOR 7150 (Original)	30 tubes
	Ink COMCOLOR cyan X1, RIC- S-6702G for COMCOLOR 7150 (Original)	2 tubes
	Ink COMCOLOR Magenta X1, RIC-S6703G for COMCOLOR 7150 (Original)	2 tubes
	Ink COMCOLOR yellow X1 – RIC-S-670G for COMCOLOR 7150 (Original)	2 tubes
	F II ink for RZ330/SF5230 (Original)	89 tubes
	F II master, 250 cuts for RZ330/SF5230 (Original)	70 rolls

	CV ink for CV3230 (Original)	231 tubes
	CV master, 200 cuts for CV3230 (Original)	95 rolls

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Education, Schools Division of Baguio City** now invites bids for the above Procurement Project. Delivery of the Goods is required by **October 2, 2023**. Bidders should have completed, within **two years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Department of Education, Schools Division of Baguio City, # 82 Military Cut-Off, Baguio City** and inspect the Bidding Documents at the address given below during **Monday to Friday from 8:00 AM - 5:00 PM**.

5. A complete set of Bidding Documents may be acquired by interested Bidders starting **August 26, 2023** from the given address and website(s) below, **in the amount of Five Thousand Pesos Only (P 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **personally or by electronic means through the agency’s Landbank Account with account no.0222-0209-64**.

6. The **Department of Education, Schools Division of Baguio City** will hold a Pre-Bid Conference on **September 4, 2023, 10:00 am** at **Department of Education, Schools Division of Baguio City Conference Hall, # 82 Military Cut-Off, Baguio City** and via Zoom video conferencing through the link: <https://tinyurl.com/depedbagueiobac>, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through: (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before **September 18, 2023, 9:30 AM at the Third Floor Conference Hall**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

9. Bid opening shall be on **September 18, 2023, 9:45AM** at *DepEd, Schools Division of Baguio City Conference Hall, # 82 Military Cut-Off, Baguio City* and via Zoom Video Conferencing through the link : <https://tinyurl.com/depedbagueiobac>. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **DepEd, Schools Division of Baguio City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

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Telefax No.:(074) 442 – 7819
Website: www.depedpines.com

12. You may visit the following websites:

For downloading of Bidding Documents: www.depedpines.com

For online bid submission: baguio.city@deped.gov.ph
Cc: depedbagueiobac@gmail.com

August 25, 2023

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CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
BAC Chairperson

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Administrative Officer V