

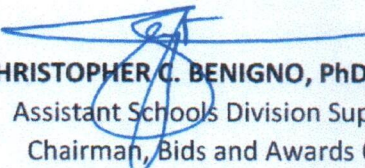


Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/V. Cadunog
Address:	PR No.: 2023-09-274
Telephone No.:	Quotation No.: 2023-09-263
e-Mail:	Date: September 26, 2023
Delivery Period:	ABC: 188,095.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **OCTOBER 2, 2023 @9AM**. Failure to submit this on or before the due date aforesaid will be a ground for disqualification.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

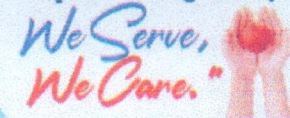
Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	Bottles	Dishwashing Liquid (anti-bacterial, scented preferably lemon citronella) (at least 475 ml) (self-dispensing bottle)		
2	20	Pcs	Detergent powder, all purpose, 500 grams		
3	10	Bottles	Liquid hand soap (150 ml) (vanilla, citronella, flower scent or fruit scent) (self-dispensing bottle)		
4	4	Set	Tornado mop (with spin-dry bucket set with micro-fiber) (with quality) (with warranty)		
5	30	Rolls	Trash bag (plastic, XXXL/37"X 40", thick base/ 10 pcs per roll) (transparent)		
6	4	Pcs	Gel scented room freshener (180 g) (floral scents including, jasmine, rose, lavender, citronella and others) (for comfort rooms/rest rooms)		





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7	10	Bottles	Tile cleaner (bathroom cleaner, removes water stain and tile stain/disinfects surfaces/for fast and easy cleaning) (at least 900 ml)		
8	10	Bottles	Fabric Conditioner (anti-bacterial, scent: flowers/blossom/perfumes) (at least 800 ml)		
9	1	Pack	Cable tie wire/Self-locking zip ties (11")		
10	1	Pack	Cable tie wire/Self-locking zip ties (4")		
11	250	Reams	Bond paper A4 (70 gsm)		
12	100	Reams	Bond paper legal (70 gsm)		
13	100	Packs	AA Battery 2 pc/pack		
14	2	Sets	Batteries AA (ORIGINAL 4 RECHARGEABLE BATTERIES WITH CHARGER: 4 slots LCD Display with indicator) (at least 1.2V AA rechargeable batteries) (1 Set = 4 rechargeable batteries with 1 4 slots charger)		
15	25	Packs	Batteries AA (Alkaline battery, genuine, 2 pcs per pack)		
16	20	Packs	Batteries AAA (Alkaline battery, genuine, 2 pcs per pack)		
17	300	Pcs	Envelope Expanding (Legal brown)		
18	50	Pcs	Folder Expanding Legal (blue)		
19	50	Pcs	Folder Expanding Legal (green)		
20	50	Pcs	Folder Expanding Legal (red)		
21	10	Pcs	Data file box (fits long/legal document - green)		
22	10	Pcs	Data file box (fits long/legal document-blue)		
23	10	Pcs	Data file box (fits long/legal document - red)		
24	1000	Pcs	Folder (Tagboard/WHITE/Legal Size)		
25	20	Pcs	Ink Epson 003 Cyan (original)		
26	20	Pcs	Ink Epson 003 Magenta (original)		
27	20	Bottles	Ink Epson 003 Yellow (original)		
28	5	Bottles	Epson T6641 Black (genuine/original)		
29	20	Bottles	Canon 790 Black (GENUINE)		
30	10	Bottles	Canon 790 Cyan (GENUINE)		
31	10	Bottles	Canon 790 Magenta (GENUINE)		
32	10	Bottles	Canon 790 Magenta (GENUINE)		
33	10	Packs	Photopaper (A4) Glossy (180 gsm)		
34	40	Packs	Specialty Paper (A4) (180 gsm) (10 pcs/pack)		
35	20	Pcs	Record Book 300 pages (wide and for official use)		
36	25	Pads	Sticky Note Pads (3x3) (assorted colors)		
37	20	Pcs	CD Rewritable		
38	24	Pcs	Ballpen, ball point, smooth ink (green)		
39	24	Pcs	Ballpen, ball point, smooth ink (red)		
40	20	Rolls	Masking Tape (2 inches)		
41	20	Rolls	Tape (Transparent, 1")		
42	24	Pcs	Gel Pen, (black)		
43	150	Packs	Tissue Paper /Bathroom Tissue (2 ply of 100% virgin pulp fibers, 2 ply x 150 pulls=300 sheets / sheet size: 100 mm x 100 mm) (12 rolls /pack)		





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44	6	Packs	Tissue paper, pull ups (50 pulls, 100 sheets)		
				TOTAL	
Purpose: Procurement of SDO-Baguio janitorial, office supplies and ICT office supplies for the 4th quarter of CY 2023					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

