



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY  
DISTRICT 6  
JOSEFA CARIÑO ELEMENTARY SCHOOL

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**NOTICE OF AWARD**

February 23, 2024

**DANIEL S. CO**

Cokins Everywear and Gen. Merchandise  
109 Kayang St., AZCKO  
Baguio City

Dear Mr. Co:

We are pleased to notify you that your price quotation and proposal for the procurement of *office supplies and other supplies and materials for the months of February and March 2024* in the amount of PHILIPPINE PESOS *One Hundred Ninety Two Thousand Five Hundred Eighty Pesos Only (Php 192,580.00)* inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**LIGAYA N. ANNAWI**  
Principal II

**CONFORME:**

  
(Signature Over Printed Name)  
**COKINS EVERYWEAR AND GEN. MERCHANDISE**  
2/23/2024  
(Date) 109 Kayang St., Tel. 819-1875  
Baguio City



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES



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 F. YANDOC ST., BAGUIO CITY



### PURCHASE ORDER

Supplier: **COKINS EVERYWEAR AND GEN. MERCHANDISE**

Address: 109 Kayang St., AZCKO

TIN: 165-287-294

P.O. No.: 2024-02-001

Date: February 26, 2024

Mode of Procurement: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School

Date of Delivery: 7-14 calendar days

Delivery Term: One-time delivery to the school

Payment Term: Check; After delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	Ink, Epson 003 black, 65 ml	35	264.00	₱9,240.00
2	bottle	Ink, Epson 003 cyan, 65 ml	35	284.00	₱9,940.00
3	bottle	Ink, Epson 003 magenta, 65 ml	35	284.00	₱9,940.00
4	bottle	Ink, Epson 003 yellow, 65 ml	35	284.00	₱9,940.00
5	roll	Manila Paper, 480pieces per roll, thick paper	44	1,750.00	₱77,000.00
6	jar	GLUE, all-purpose, 130g	35	50.00	₱1,750.00
7	roll	TAPE, masking, 24mm	50	27.00	₱1,350.00
8	roll	TAPE, transparent, 24mm	100	15.00	₱1,500.00
9	roll	TAPE, transparent, 48 mm	100	18.00	₱1,800.00
10	piece	MARKER, Permanent, Black, Broad, Refillable	200	35.00	₱7,000.00
11	piece	MARKER, Whiteboard, Black	20	25.00	₱500.00
12	ream	PAPER, MULTIPURPOSE LEGAL, 8.5"x13"	100	198.00	₱19,800.00
13	piece	Cartolina, Bright Color Green	20	7.00	₱140.00
14	piece	Cartolina, Bright Color Yellow	20	7.00	₱140.00
15	piece	Cartolina, Bright Color Red	20	7.00	₱140.00
16	piece	Cartolina, Bright Color Blue	20	7.00	₱140.00
17	piece	Cartolina, Bright Color Pink	20	7.00	₱140.00
18	pack	Specialty Paper, Long, 180GSM, White, 8.5"x13"	30	24.00	₱720.00
19	pack	Specialty Paper, Short, 180GSM, White, 8.5"x11"	50	22.00	₱1,100.00
20	bottle	CLEANER, Toilet Bowl and Urinal, 1L	50	95.00	₱4,750.00
21	can	CLEANSER, Scouring Powder, 350g	50	48.00	₱2,400.00
22	pouch	DETERGENT POWDER, all purpose, 1kg	60	65.00	₱3,900.00
23	can	FLOOR WAX, paste type, red, odorless, 450g	55	145.00	₱7,975.00





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 DISTRICT 6  
 JOSEFA CARIÑO ELEMENTARY SCHOOL

**NOTICE TO PROCEED**

February 27, 2024

**DANIEL S. CO**  
 Cokins Everywear and Gen. Merchandise  
 109 Kayang St., AZCKO  
 Baguio City

Dear Mr. Co:


This refers to our award of contract to your company for the procurement of *office supplies and other supplies and materials for the months of February and March 2024* in the amount of PHILIPPINE PESOS *One Hundred Ninety Two Thousand Five Hundred Eighty Pesos Only (Php 192,580.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

  
**LIGAYA N. ANNAWI**  
 Principal II

**CONFORME:**

I acknowledge receipt of this Notice on 2/27/2024

Name of the Representative of the Bidder: Daniel Co

Authorized Signature:  \_\_\_\_\_

**COKINS EVERYWEAR  
 & GEN. MERCHANDISE**  
 109 Kayang St., Azcko  
 Baguio City

(Signature over printed name)




Address: F. Yandoc St., Baguio City  
 Telephone No.: (074) 442-3149  
 E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph  
 Facebook Page: DepEd Tayo Josefa Cariño ES

ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	COKINS EVERYWEAR AND GEN. MERCHANDISE		RPD CHEM ENTERPRISES		PANGHOI ENTERPRISES		BAN BEE COMMERCIAL CO., INC.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	bottle	35	Ink, Epson 003 black, 65 ml	P264.00	P9,240.00		P0.00	P290.00	P10,150.00	P285.00	P9,975.00
2	bottle	35	Ink, Epson 003 cyan, 65 ml	P284.00	P9,940.00		P0.00	P300.00	P10,500.00	P305.00	P10,675.00
3	bottle	35	Ink, Epson 003 magenta, 65 ml	P284.00	P9,940.00		P0.00	P300.00	P10,500.00	P305.00	P10,675.00
4	bottle	35	Ink, Epson 003 yellow, 65 ml	P284.00	P9,940.00		P0.00	P300.00	P10,500.00	P305.00	P10,675.00
5	roll	44	Manila Paper, 480pieces per roll, thick paper	P1,750.00	P77,000.00		P0.00	P1,700.00	P74,800.00	P2,900.00	P127,600.00
6	jar	35	GLUE, all-purpose, 130g	P50.00	P1,750.00		P0.00	P68.00	P2,380.00	P55.00	P1,925.00
7	roll	50	TAPE, masking, 24mm	P27.00	P1,350.00		P0.00	P39.00	P1,950.00	P35.00	P1,750.00
8	roll	100	TAPE, transparent, 24mm	P15.00	P1,500.00		P0.00	P19.00	P1,900.00	P16.00	P1,600.00
9	roll	100	TAPE, transparent, 48 mm	P18.00	P1,800.00		P0.00	P38.00	P3,800.00	P35.00	P3,500.00
10	piece	200	MARKER, Permanent, Black, Broad, Refillable	P35.00	P7,000.00		P0.00	P24.00	P4,800.00	P35.00	P7,000.00
11	piece	20	MARKER, Whiteboard, Black	P25.00	P500.00		P0.00	P28.00	P560.00	P55.00	P1,100.00
12	ream	100	PAPER, MULTIPURPOSE LEGAL, 8.5"x13"	P198.00	P19,800.00	P285.00	P28,500.00	P210.00	P21,000.00	P220.00	P22,000.00
13	piece	20	Cartolina, Bright Color Green	P7.00	P140.00		P0.00	P8.00	P160.00	P9.00	P180.00
14	piece	20	Cartolina, Bright Color Yellow	P7.00	P140.00		P0.00	P8.00	P160.00	P9.00	P180.00
15	piece	20	Cartolina, Bright Color Red	P7.00	P140.00		P0.00	P8.00	P160.00	P13.00	P260.00
16	piece	20	Cartolina, Bright Color Blue	P7.00	P140.00		P0.00	P8.00	P160.00	P9.00	P180.00
17	piece	20	Cartolina, Bright Color Pink	P7.00	P140.00		P0.00	P8.00	P160.00	P9.00	P180.00
18	pack	30	Specialty Paper, Long, 180GSM, White, 8.5"x13"	P24.00	P720.00		P0.00	P41.00	P1,230.00	P55.00	P1,650.00
19	pack	50	Specialty Paper, Short, 180GSM, White, 8.5"x11"	P22.00	P1,100.00		P0.00	P34.00	P1,700.00	P45.00	P2,250.00
20	bottle	50	CLEANER, Toilet Bowl and Urinal, 1L	P95.00	P4,750.00	P140.00	P7,000.00	P85.00	P4,250.00	P120.00	P6,000.00
21	can	50	CLEANSER, Scouring Powder, 350g	P48.00	P2,400.00	P55.00	P2,750.00	P68.00	P3,400.00	P65.00	P3,250.00
22	pouch	60	DETERGENT POWDER, all purpose, 1kg	P65.00	P3,900.00	P80.00	P4,800.00	P80.00	P4,800.00	P65.00	P3,900.00
23	can	55	FLOOR WAX, paste type, red, odorless, 450g	P145.00	P7,975.00	P292.00	P16,060.00	P143.00	P7,865.00	P220.00	P12,100.00
24	pack/roll	50	TRASHBAG, XXL size, 37x40, thick	P75.00	P3,750.00	P701.00	P35,050.00	P85.00	P4,250.00	P80.00	P4,000.00
25	pack/roll	100	TRASHBAG, Large size, 26x32, thick	P32.00	P3,200.00	P375.00	P37,500.00	P41.00	P4,100.00	P50.00	P5,000.00
26	box	63	FACE MASK, surgical, thick	P75.00	P4,725.00	P83.00	P5,229.00	P85.00	P5,355.00	P55.00	P3,465.00
27	gallon	60	Bleaching Solution, 3785ml	P160.00	P9,600.00	P220.00	P13,200.00	P180.00	P10,800.00	P235.00	P14,100.00
			<b>-NOTHING FOLLOWS-</b>								
			<b>Total</b>		<b>P192,580.00</b>		<b>P150,089.00</b>		<b>P201,390.00</b>		<b>P265,170.00</b>

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

Canvassed by:


BAC MEMBERS:

  
**PHOEBE F. EGUIA**  
 Canvasser

  
**RHODORA B. ESTOLERO**  
 BAC Vice Chairperson

  
**MARY B. RAYOSEN**  
 BAC Member

  
**MARY ANN R. BUNNOL**  
 BAC Member

  
**MARISSA J. JORVINA**  
 BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**ROSARIO R. CAWILAN**  
 BAC Chairperson



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DISTRICT 6  
JOSEFA CARIÑO ELEMENTARY SCHOOL

**RESOLUTION NO. 005, s. 2024**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE MODE OF PROCUREMENT  
- SMALL VALUE PROCUREMENT TO COKINS EVERYWEAR AND GEN. MERCHANDISE**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of *office supplies and other supplies and materials for the months of February and March 2024* with an Approved Budget for the Contract (ABC) of *Two Hundred One Thousand Eight Hundred Seventy Five Pesos and 20/100 Only (Php 201,875.20)* (Annex A);

**WHEREAS** on *February 13, 2024*, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

<b>Supplier/Distributors</b>	<b>Quotation (Php)</b>
<b>COKINS EVERYWEAR AND GEN. MERCHANDISE</b>	<b>Php 192,580.00</b>
RPD CHEM ENTERPRISES	Php 150,089.00
PANGHOI ENTERPRISES	Php 201,390.00
BAN BEE COMMERCIAL CO., INC.	Php 265,170.00

**WHEREAS** per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

<b>Supplier/Distributors</b>	<b>Non-Compliance</b>
RPD CHEM ENTERPRISES	Incomplete quotation
PANGHOI ENTERPRISES	Quotation is higher than the winning bidder
BAN BEE COMMERCIAL CO., INC.	Quoted above ABC

**WHEREAS** the proposal of **COKINS EVERYWEAR AND GEN. MERCHANDISE** is found to be the most compliant with the PR, and its price quotation amounting to **One Hundred Ninety Two Thousand Five Hundred Eighty Pesos Only (Php 192,580.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Negotiated Procurement – Small Value Procurement* to **COKINS EVERYWEAR AND GEN. MERCHANDISE** for the procurement of *office supplies and other supplies and materials for the months of February and March 2024* in the amount of *One Hundred Ninety Two Thousand Five Hundred Eighty Pesos Only (Php 192,580.00)* inclusive of appropriate taxes and fees.



**Address:** F. Yandoc St., Baguio City

**Telephone No.:** (074) 442-3149

**E-mail:** josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

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RESOLVED, this February 22, 2024, Josefa Cariño Elementary School, Baguio City.

*Rosario R. Cawilan*  
**ROSARIO R. CAWILAN**  
 BAC Chairperson

*Rhodora B. Estolero*  
**RHODORA B. ESTOLERO**  
 BAC Vice-Chairperson

*Mary B. Rayosen*  
**MARY B. RAYOSEN**  
 BAC Member

*Mary Ann R. Bunnol*  
**MARY ANN R. BUNNOL**  
 BAC Member

*Marissa J. Jorvina*  
**MARISSA J. JORVINA**  
 BAC Member

**APPROVED:**

*Ligaya N. Annawi*  
**LIGAYA N. ANNAWI**  
 Principal II  
 Approved on February 22, 2024

WHEREAS the proposal of COKINS EVERYWEAR AND GEN. MERCHANDISE is found to be the most compliant with the PR, and its price quotation amounting to One Hundred Ninety Two Thousand Five Hundred Eighty Pesos Only (P192,580.00) is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 13 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby RECOMMEND to the School Head the AWARD OF CONTRACT via Vendor's Procurement - Small Value Procurement to COKINS EVERYWEAR AND GEN. MERCHANDISE for the procurement of office supplies and other supplies and materials for the months of February and March 2024 in the amount of One Hundred Ninety Two Thousand Five Hundred Eighty Pesos Only (P192,580.00) inclusive of appropriate taxes and fees.