



**Republic of the Philippines**  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY

May 30, 2024

**DIVISION MEMORANDUM**

No. 317-2024

**CALL FOR SUBMISSION OF ENTRIES IN THE 2024 PAMMADAYAW SEARCH FOR OUTSTANDING EMPLOYEES AND SCHOOLS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public Schools District Supervisors  
 Public and Private Secondary and Elementary School Heads  
 All Others Concerned

1. Pursuant to Regional Memorandum (RM) No. 320 s. 2024, SDO-Baguio City, through the Division PRAISE Committee announces the submission of Nominees across awards categories as per the recently released "Policy Guidelines for GAWAD Cordillera", through RM 236, s. 2024.
2. The schedule of activities and submission of documents are as follows:

DATE	ACTIVITIES	PERSON/S RESPONSIBLE	Output
3rd week of April 2024	Orientation on the Revised 2024 GAWAD Cordillera Guidelines for School and Division Offices	PRAISE Committee	Minutes Narrative Report
1st week of August 2024	Start of District Search	PSDSs	District PRAISE Accomplishment Report
2nd week of August 2024	Conduct of District Level assessment of nominees  Finalization of District winners	PSDSs District PRAISE assessment team	Result of assessment  List of District winners
August 19, 2024	Submission of Nominees for the Division Level search	Assigned assessment team and PSDSs	Write up and other pertinent documents
August 20, 2024	Shortlisting of Nominees	PRAISE Secretariat	Final list
August 21-23	Assessment, validation and	Division PRAISE Committee and	List of candidates per district





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8:00 AM to 5:00 PM	interview of Nominees	Assessment Team	
August 30, 2024	Deadline of submission on Nomination Folder (PDF copies of documents) to the regional Office via online	PRAISE Secretariat	Nomination Folders Summary of Nominees Transmittal Letter
October 11-13, 2024	Planning/meeting for the conduct of awarding program.	Division PRAISE Committee	Minutes of Meeting
October 22, 2024	Awarding Program via Pammadayaw 2024	Division PRAISE Committee	Accomplishment Report
November 28, 2024	Conduct of Awarding ceremonies –Regional Level ( GAWAD)	Regional PRAISE Committee	List of Regional Winners

3. All PSDSs are enjoined to spearhead the conduct of District Search and shall ensure the completeness of entries and full participation of both the Public and Private Schools. The School Heads as chairperson of School PRAISE Committee are likewise reminded to exercise diligence in strengthening the school awards programs.

4. Immediate dissemination and strict compliance with this Memorandum is directed.

  
**SORAYA T. FACULO PhD, CESO VI**  
OIC- Schools Division Superintendent

jtb/5-30-24