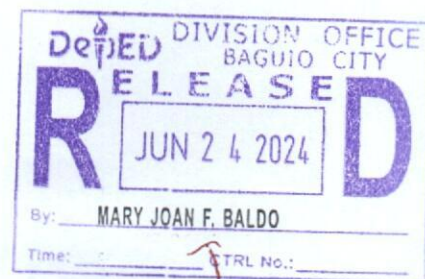




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



24 June 2024


DIVISION MEMORANDUM

No. **343-2024**

**ADDENDUM AND CORRIGENDUM TO DM No. 330 – 2024 TITLED
“CONFIRMATION OF PARTICIPANTS TO THE SCHOOLS AND DIVISION
OFFICE CONTINGENCY PLAN WRITESHOP”**

To: Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
School DRRM Coordinators
All Others Concerned


1. Relevant to Division Memorandum No. 330-2024 titled “Confirmation of Participants to the Schools and Division Office Contingency Plan Writeshop,” this memorandum is issued to inform all participants that the activity shall be moved from June 25-28, 2024 to July 7 – 10, 2024 at Puerto De San Juan Beach Resort Hotel due to overlapping activities.
2. Participants are required to bring laptop and extension cords for the writeshop. Additionally, participants must confirm their attendance through the following link: <https://bit.ly/ConPlanConfrimUpdated> on or before June 26, 2024. Confirmed participants are expected to attend the writeshop and in case of emergency, participants should immediately contact the DRRM Coordinator for possible replacement.
3. Expenses relative to the conduct of the 3-days activity shall be charged against DPRP Fund, subject to the usual government accounting and auditing rules and regulations.
4. Other provisions in Memorandum No. 330-2024 not amended by this memorandum shall remain in effect and the final list of confirmed participants shall be released on a separate memorandum.
5. For queries or clarifications, please contact Mr. Cliftone K. Bangse-il, Division DRRM Coordinator through cliftone.bangseil@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.



SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

SGOD/SMN/DRRM/ckb



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph

 DepEd Tayo Baguio City

 <https://depedpines.com>