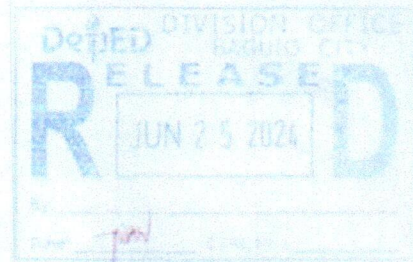




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



24 June 2024

DIVISION MEMORANDUM

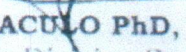
No. **344-2024**

CONDUCT OF PROJECT START Series 2: (Strengthening, Technical Assistance Through Realistic Techniques)

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. Governance and Operations ensures the capacity of the organization to continuously improve and be strategic in managing the environment for which "teaching and learning" takes place (DepEd, 2015). Along with this, is the provision of strategic direction and technical inputs to the management of the schools' division towards effective and efficient governance and operation of the schools and learning enters and being accountable for its organizational effectiveness. It is an activity to enhance and intensify knowledge and awareness of the Programs, Projects, and Activities of the School Governance and Operations Division. Hence, technical assistance is deemed necessary to ensure effective programs implementation and eventually achievement of higher and better learning outcome. With this, the School Governance and Operations Division will be conducting the activity on **July 23-24, 2024 | 8:00 AM to 5:00 PM at the 3rd Floor, SDO Training Hall B.**
2. The activity specifically aims to:
 - a. Promote the efficient implementation of SGOD PPAs;
 - b. Strengthen technical assistance to schools, and learning centers in relation to governance and operation; and
 - c. Offer an avenue to keep coordinators up-to-date relevant insights regarding the PPAs of SGOD providing them a road-map for strategic planning in their own area of assignments.
3. The following documents are enclosed for reference:
 - a) Enclosure No. 1: Lists of Participants
 - b) Enclosure No. 2: Activity Matrix
4. For further information, questions, or concerns, please contact *Ms. Augie Simangan & Arlani Buccat*, Project Development Officers I of SGOD through 074 619 3492.

5. Immediate and wide dissemination of this Memorandum is desired.


SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

Enclosure 1. List of Participants

SCHOOL	NAME
Adiwang Elementary School	Jacquelyn C. Tayab
Aguinaldo Elementary School	Yancy S. Cayso
Alfonso Tabora Elementary School	Viola L. Polido
Alternative Learning System	Jehan L. Binay-an
Baguio Central School	Conrado V. Mapili Jr.
	Brenda Lee A. De Guzman
Baguio City National High School	Fritzie Finmorog
Baguio City National Science High School	Glenda S. Saludo
Baguio City SPED Center	Florence Lipa
Baguio Country Club Village Elementary School	Joey I.Lamban
Bakakeng Elementary School	Melissa C. Bondoc
Bakakeng National High School	Froidelyn F. Docallas
Bonifacio Elementary School	Lourdes L. Colingan
Brookspoint Elementary School	Miriam Lucop
Camp 7 Elementary School	Marie Fe O. Pio
Crystal Cave Elementary School	Luz P. Baringil
Dominican-Mirador Elementary School	Jinky R. Pasiliao
Dominican-Mirador National High School	Elyzel K. Jardinez
Don Mariano Marcos Elementary School	Jennifer C. Bayawa
Dona Aurora Elementary School	Babelyn Layagan
Dona Aurora H. Bueno Elementary School	Annaliza H. Chegyem
Dona Aurora National High School	Nelly B. Balandi
Dona Aurora National High School	Reynaldo Salingbay
Doña Nicasia J. Puyat Elementary School	Milagros Y. Bravo
Dontogan Elementary School	Helen D. Vergonia
Elpidio R. Quirino Elementary School	Henry M. Valdez
Fairview Elementary School	Elizabeth B. Alberto
Fort del Pilar Elementary School	Arlene a. Fey-agan
Fort del Pilar National High School	Salvador C. Canyas
Gibraltar Elementary School	Prenie Ann W. Sapi
Gibraltar Elementary School	Sarah O. Garcia
Guisad Valley National High School	Joshua Nico V. Bati
Happy Hollow Elementary School	Maria Reelinda G. Aquino

Happy Hollow National High School	Francisco A. Wangag Jr.
Hillside National High School	Darwin G. Cañaverál
Holy Ghost Extension Elementary School	Liza Claire B. Banson
Irisan Elementary School	Irene P. Maches
Irisan National High School	Jennelyn G. Evan
Joaquin Smith National High School	Gem Eleanor C. Isiguen
Jose P. Laurel Elementary School	Joan S. Dalilis
Josefa Carino Elementary School	Elsi Peñalba
Kias Elementary School	David I. Albano
Lindawan National High School	Collin C. Tuguinay
Loakan Elementary School	Editha P. Gaco
Lucban Elementary School	Marites D. Napudo
Mabini Elementary School	Arlon P. Parista
Magsaysay Elementary School	Susan D. Banig
Magsaysay National High School	Lucia C. Banheh
Manuel A. Roxas Elementary School	Mary Ellen M. de Guzman
Manuel L. Quezon Elementary School	Jefferson Miranda
Mil-an National High School	Libertey B. Opiasa
Pacday Quinio Elementary School	Mark Adrian Arenas
Pines City National High School	Joemar L. Capinlac
Pinget Elementary School	Brent L. Gumuwang
Pinget National High School	Jeffrey V. Cariaso
Pinsao Elementary School	Cherry B. Dangwilan
Pinsao National High School	Beverly Pearl B. Paleyan
Quezon Hill Elementary School	Celiamar D. Lavarias
Quezon Hill National High School	Angeline B. Minos
Quirino Hill Elementary School	Crisanta Dicman Ueda
Rizal National High School	Aia Katrina Adato
Roxas National High School	Renalyn A. Gongran
San Carlos Heights Elementary School	Mary K. Cayat
San Luis Elementary School	Arlyn D. Cabay
San Vicente Elementary School	Liza Lee S. Gawisan
San Vicente National High school	Mary Joyce Castillo
Santo Tomas National High School	Chloe Ann P. Villanueva
Springhills Elementary School	Rosalinda T. Obfan
Sto. Tomas Elementary School	Charlene F. Gumatay
Pinsao, Pinget, Quezon NHS (Clustered)	Sherelyn Mayao
Baguio Central School, Aguinaldo, JOsefa Cariño Elementary School (Clustered)	Cloudeth Alomonte
Hillside, Bakakeng, Rizal NHS (clustered)	Aira Mae Onggad
Loakan, Camp 7, Fort del Pilar Elementary	Leah Marie Calabias

School (Clustered)	
Dominican, San Luis, Roxas Elementary School (Clustered)	Raymart Alo
Pinsao, Pinget, SPED Elementary School (Clustered)	Louisa Pedralvez
Dona Nicasia, Don Mariano Marcos, Dona Aurora Elementary School (Clustered)	Rodalyn Olatic
Rizal Elementary School	Genesis Yang-ed
SDO Baguio City	SDS Soraya T. Faculo
SDO Baguio City	Alona Imper
SDO Baguio City	Kimberly Yap
SDO Baguio City	Jordan Gas-ib
SDO Baguio City	Gerald Menzi
SDO Baguio City	Julie Marillana
SDO Baguio City	Christorey Simangan
SDO Baguio City	Ma. Loreto Andrada
SDO Baguio City	Olivia Gomez
SDO Baguio City	Jimmy Santos
SDO Baguio City	Alex Tumapang
SDO Baguio City	Asuncon Saguid
SDO Baguio City	Helen Pondales
SDO Baguio City	Kitchie Flores
SDO Baguio City	Ma. Lorena Galera
SDO Baguio City	Amil Flamiliano
SDO Baguio City	Augie Perl Simangan
SDO Baguio City	Juliet Ursabia
SDO Baguio City	Diana Dalilis
SDO Baguio City	Joanna Mae Villareal
SDO Baguio City	Sarah Sebastian
SDO Baguio City	Aiza Torres
SDO Baguio City	Blenda Alacyang
SDO Baguio City	Judy Paran
SDO Baguio City	Frederick Arciaga
SDO Baguio City	Ma. Louella Moncada
SDO Baguio City	Honeylette Engngeg
SDO Baguio City	Raymart Valentino

*****If identified participant is unable to attend on the 1st or 2nd day, please send a representative on your behalf.***

Enclosure 2. Activity Matrix

Day 1	Activities/Topics	Person In-Charge
8:00-8:15	Preliminary Activities Registration Nationalistic Song Opening Prayer Cordillera March Presentation of Participants	AVP Jovelyn Petra Balantin
	Opening Remarks	SDS SORAYA T. FACULO PhD, CESO VI
8:15-8:45	Levelling of Expectations	Joanna Mae Villareal
8:45-9:45	SGOD Organizational Structure and Functions	Niño M. Tibangay CES SGOD
9:45-10:00	Health Break	
10:01- 11:00	Education Facilities Updates and PPAs	Arch. Kim & Engr. Gas-ib
11:01-12:00	School Management, Monitoring & Evaluation (SSME)	Asuncion Saguid & Jocelyn Coldeg
12:00PM-1:00PM	Lunch Break	
1:00 - 1:30	MOL	Sarah Joy Sebastian
1:30-3:00PM	6 Flagship Programs	Dr. Roger Sinot, Jr. & Dr. Roy Ananayo
3:00-3:15	Health Break	
3:16-5:00	Human Resource Development PPAs and Updates	Jovelyn Balantin

Day 2	Activities/Topics	Person In-Charge
8:00-8:15	Preliminary Activities Registration Nationalistic Song Opening Prayer	AVP
8:15-8:45	MOL	c/o SHN
8:45-9:45	MOA and Adopt a School Program System	Juliet Piok
9:45-10:00	Health Break	
10:01- 11:00	Planning and Research	Jimmy Santos & Olivia Gomez
11:01-11:30	Youth Formation PPAs	Augie Perl Simangan & Arlani Buccat
11:31-12:00	DRRM PPAs & Updates	Cliftone Bangse-il
12:00PM-1:00PM	Lunch Break	
1:01 -1:30	MOL	Kitchie Flores
1:31- 2:00	Chief ES Hour	Niño Tibangay
2:01-3:00	Open Forum	Asuncion Saguid & YFC
3:00-3:15	Health Break	
3:16-4:00	Continuation of Open Forum	Asuncion Saguid & YFC
4:01-4:30	Words of Challenge	ASDS- Carmel F. Meris
4:30-5:00	Wrap Up/ Synthesis	c/o Facilitator