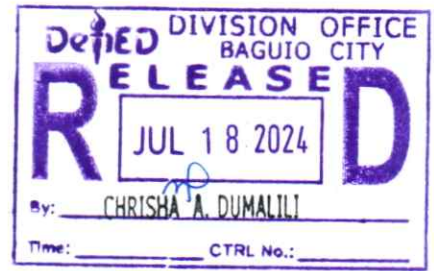




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



July 17, 2024

DIVISION MEMORANDUM  
 No. 391-2024

**NOTICE OF ORIENTATION ON SY 2024-2025  
 SCHOOL BASED FEEDING PROGRAM IMPLEMENTATION**

TO: School Health Medical Officer In Charge  
 Dentist Incharge  
 Nurses  
 Project Development Officers Concerned  
 Administrative Officers Concerned  
 SBFP COS Employee

1. In preparation for SY 2024 -2025 School Based Feeding Program Implemnnation, there will be an orientation of the Project Development Officers from the eight SBFP beneficiary schools and the School Health Personnel concerned **on July 22, 2024 from 8:00 AM to 5:00 PM** at DepEd Schools Division Office 3rd floor Conference Hall.
2. The implementation of SBFP shall comply with DepEd Order No. 2, s. 2024 , Immediate Removal of Administrative Tasks to Public Schools Teachers, thus, it is reiterated to strategize and mobilize the non teaching staff such as the Program Development Officers, Adeministrative Officers and other volunteers to assist in the implementation.
3. The topics to be discussed are as follows:
  - a. Brief background of SBFP
  - b. Terms of reference in the implementation proper
  - c. Updates on Body Mass Index computation
  - d. Official forms/templates to be used in reporting
  - e. Other related matters
4. List of Participants:

1. Awing, Arlene	SDO	14. Gonsoden, Beverly	Irisan NHS
2. Andrada, Ma. Loreto	SDO	15. Tolentino, Don Jose	BCS
3. Cadawan, Cynthia	SDO	16. Claudette Samonte	BCS
4. Miranda, Shyragail	SDO	17. Naron, Airah Kaye	Quezon ES
5. De Vera, Jojit	SDO	18. Calabias, Leah	Loakan ES
6. Laban, Jill	SDO	19. Sarah Sebastian	Quezon Hill ES
7. Manzano, Evangeline	SDO	20. Carbonel, Belin	Quezon Hill ES
8. Montemayor, Mary Ann	SDO	21. Ngagan, Lesner	DAHVES
9. Palasi, Brigitte	SDO	22. Roseann Theodore	SBFP COS
10. Tano, Alma Vissia	SDO	23 .Eguia, Phoebe	JCES
11.Totaan, Agnes	SDO	24. Escobar, Nemhel	E.Quirino ES
12. Ursabia, Juliet	SDO	25. Lomas-e, Lorraine Marc	Rizal ES
13. De Vera, Eddah	BCNHS		



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5. School Heads are requested to excuse the participants to attend and participate in the said orientation.
6. Immediate dissemination and compliance with this memorandum is directed.

  
**SORAYA T. FACULO PhD, CESO VI**  
OIC- Schools Division Superintendent