



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



July 29, 2024

DIVISION MEMORANDUM

No. 412-2024

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Teaching Personnel
All Others Concerned

IMPLEMENTATION OF ALTERNATIVE DELIVERY MODES - EDUCATION IN EMERGENCIES (ADM-EiE) IN ALL PUBLIC SCHOOLS

1. ADM, as defined in Annex 3 of DepEd Order No. 21 s. 2019 (*Flexible Learning Options: ADMs and ALS Policy Guidelines on the K to 12 Basic Education Program*) are instructional or learning modalities that do not strictly follow the typical setup for regular classroom instruction but adhere to the content of the curriculum. It is flexible in terms of schedule and mode of instruction as they are multi-channeled, responsive, and relevant to the learner's needs and contexts.
2. Furthermore, the Memorandum from the Office of the Undersecretary for Curriculum and Teaching and for Operations, dated February 28, 2023, re: "*Implementation of the Alternative Delivery Mode (ADM) in All Public Elementary and Secondary Schools*" states that to ensure learning continuity, ADM Education in Emergencies (ADM EiE) shall be implemented in challenging situations, including but not limited to the following:
 - a. Presence of calamities or disasters;
 - b. Shortage of essential educational resources such as teachers and classrooms;
 - c. Existence of unfavorable peace and order; and
 - d. Authorized use of classrooms as temporary evacuation centers
3. Regarding the teaching and learning component of EiE, there are three alternative learning delivery modalities that schools can generally implement. These are:
 - a. **Modular Distance Learning** which involves individualized instruction that allows learners to use self-learning modules in print or digital format, whichever is applicable in the context of the learner, and other learning resources like textbooks, activity sheets, study guides, and other study materials.



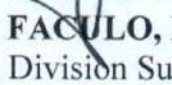
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- b. **Online Distance Learning** which features the teacher as a facilitator, engaging learners' active participation with various technologies accessed through the internet while they are geographically remote from each other during instruction.
 - c. **Blended Learning** which combines face-to-face with any or a mix of online distance learning, or modular distance learning.
4. In setting up an alternative education program, suggested key actions by SEAMEO INNOTECH can be taken. Schools are not limited to these steps as the order and duration of things may change depending on time, people, and resources. The steps are provided in Enclosure No. 1.
 5. The Self-Learning Modules (SLMs) aligned to the Most Essential Learning Competencies (MELCs) approved by DepEd Central Office and other SLMs that were allowed by CO shall be used as the primary learning resource for ADM implementation. Nonetheless, Region or Division-initiated learning materials can be used. Schools can also craft their contextualized learning materials quality assured by the LR Quality Assurance Team of the school.
 6. It is important to note that the implementation of ADM is not entirely contingent upon the availability of materials. In times of crisis, education must continue and should focus on the learners, hence the capability of teachers to effectively facilitate and engage their students given the learners' particular circumstances is emphasized.
 7. In emergency context, the curriculum can be adapted in different ways.
 - a. Some subjects can be prioritized over others, depending on the learning gaps that need to be urgently addressed.
 - b. Teachers may need to add a competency if deemed very important in the wake of the disaster or skip less relevant competencies for the time being. (e.g. the MELCs identified by DepEd)
 - c. Teachers may need to provide more context, and more examples from the learners' daily lives. The scope and depth of content to be delivered should also be considered.
 - d. The schedule designated for subjects can be adjusted to address time constraints.
 - e. Time allocation for the various parts of the learning process and the instructional structure can also be adjusted or changed.



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8. In cases where there is no Department-wide declaration to resort to ADM, and affected schools need to do so because of reasons stated in Item 2, these schools are required to inform the Division Office through a letter addressed to the SDS every time an ADM shall be offered. For ADM-EiE, an Implementation Request Form must be attached to the letter and submitted to the Division Office. See Enclosure 2 for the template. The ADM EiE Implementation Request Form requires the following information among others:
 - a. Reason or justification to implement ADM-EiE
 - b. Type of ADM to be implemented
 - c. Grade levels who will resort to ADM including the number of learners to be affected
 - d. Duration of ADM-EiE implementation
 - e. Steps to take in the implementation of ADM-EiE
9. For ADM-EiE implementation monitoring purposes of schools who will implement alternative education modalities, kindly enter the needed information through this link, <https://tinyurl.com/ADMEIEBAGUIO>.
10. For more information, all concerned may contact Juliet C. Sannad, Chief-CID at 619-3491.
11. Immediate and wide dissemination of this memorandum is desired.


SORAYA T. FACULO, PhD, CESO VI
Asst. Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

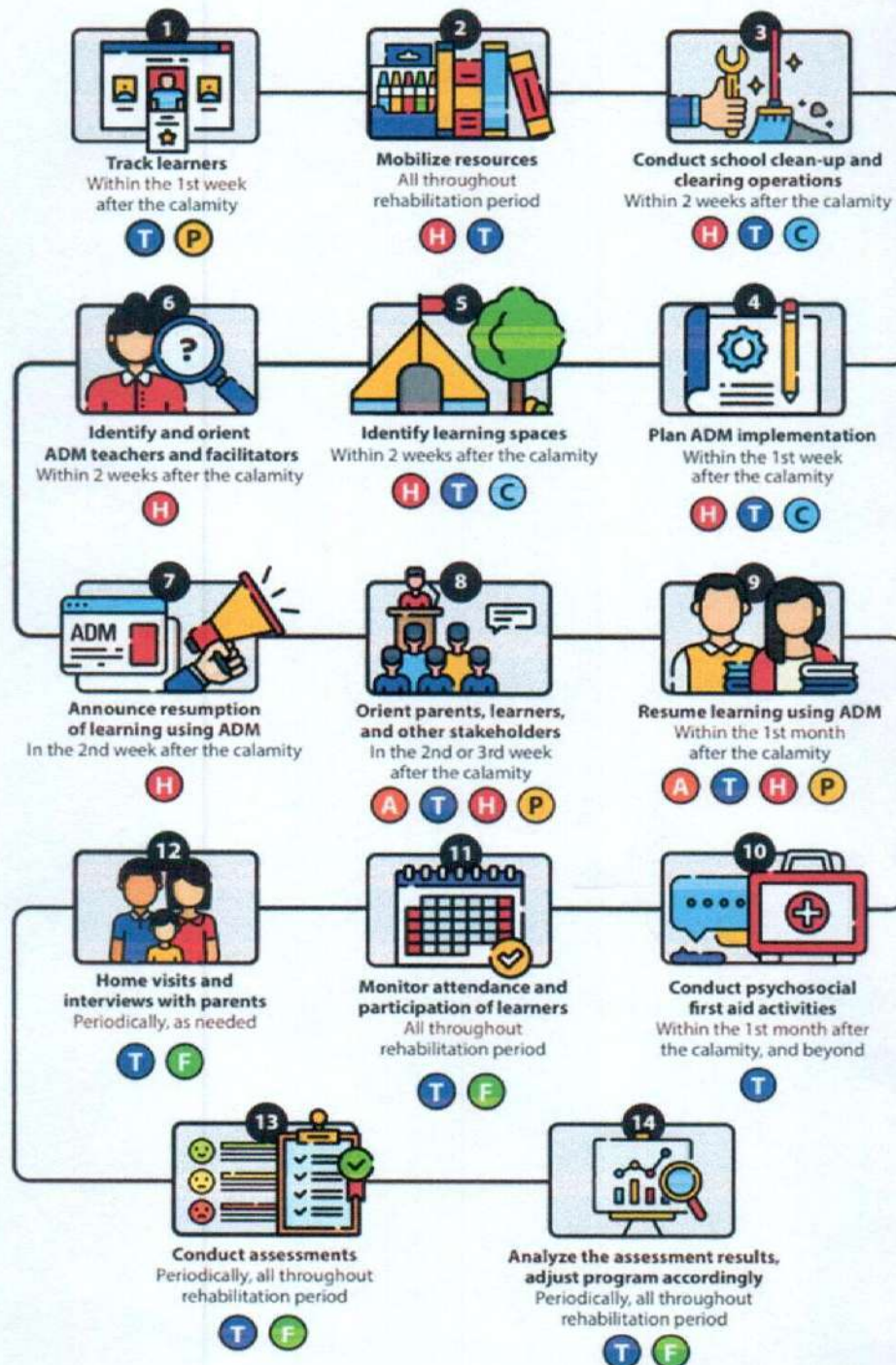
Enclosures: As stated
References: As stated



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Enclosure 1 to Division Memorandum No. _____

SETTING UP AN ALTERNATIVE EDUCATION PROGRAM



T Teachers P Parents H School head(s) C Community F Facilitator A ADM focal person(s)

Source: Developed by SEAMEO INNOTECH



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

DepEd Tayo Baguio City

<https://depedpines.com>



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Enclosure 2 to Division Memorandum No. _____

ADM – Education in Emergencies (EiE) Implementation Request Form

Date of Request Submitted: _____

School Name:			
School Head:		School ID:	
School Contact No.:		Email:	

Type of ADM:	<i>Choices: Modular Distance Learning, Online Distance Learning, Blended Learning</i>
Reason for ADM Implementation:	
Steps of Implementation:	

Data on Affected Learners in the Implementation of ADM EiE

Grade Level	No. of Learners Affected			No. of Classes Affected	Start Date	Expected End Date	Expected No. of Days
	Male	Female	Total				
Total							

Data on Availability of Materials and other Resources

Materials and Resources	Remarks
1. Print Materials/Resources	
a.	
b.	
2. Digital Materials/Resources	
a.	
b.	
3. Teaching Materials/Resources	
a.	
b.	

***add rows when necessary

Copy furnished to the Division ADM-Focal Person

Prepared by _____

Noted and Approved by _____

School Head _____

Schools Division Superintendent _____



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

