

SCHOOLS DIVISION OF BAGUIO CITY
MABINI ELEMENTARY SCHOOL
Leonard Wood Road, Salud Mitra, Baguio City

REQUEST FOR QUOTATION

Supplier:
Address:
Tel. #:
e-Mail:

Requesting Unit: MABINI ELEMENTARY SCHOOL
PR No.: PR No.: 2024-07-028
Quotation No.: 2024-07-028
Date: July 1, 2024
ABC: P58,440.00

Date Received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 10, 2024 9am

ANGELBERT A. PEDNGA

BAC Chairperson, Bids and Awards Committee

POSTED IN PHILGEPS

Requirements:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income Business Tax Return (for ABC above 500,000.00)
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within _____ Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	78	ream	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream		
2	10	ream	Special paper, long, 120gsm 500's		
3	3	ream	Certificate paper 200gsm, cream, A4		
4	3	ream	Certificate paper 180gsm, white, long		
5	21	bottle	Epson Ink 664, black		
6	20	bottle	Epson Ink 003, black		
7	15	bottle	Epson Ink 003, cyan		
8	15	bottle	Epson Ink 003, magenta		
9	15	bottle	Epson Ink 003, yellow		
10	40	roll	masking tape 1"		
11	70	piece	Whiteboard marker, black		
12	80	piece	Permanent marker, black		
			Nothing Follows		
TOTAL:					

Purpose: for the office and school operation use

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

canvassed by:

Signature over Printed Name

TIN #



MABINI ELEMENTARY SCHOOL
Leonard Wood Rd., Salud Mitra, Baguio City
Landline: 074-424-6236