



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: CID/J. Sannad
Address:	PR No.: 2024-07-172
Telephone No.:	Quotation No.: 2024-07-156
e-Mail:	Date: July 8, 2024
Delivery Period:	ABC: 11,775.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 15, 2024 @ 9am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	20	Packs	Certificate paper (10pcs/pack, 120gsm)		
2	5	Packs	Folder, white (long) 100 pcs/pack		
3	4	Packs	Brown envelope (long), 50 pcs/pack		
4	6	Boxes	Binder clips (1 and ¼ inches)/doz		
5	6	Boxes	Binder clips (2 inches)/doz		
6	1	Box	Correction tape, 8m, 24pcs/box		
7	5	Boxes	Fastener/50pcs box (plastic)		
8	10	Boxes	Fastener/50 pcs/box (metal)		
9	1	Piece	APC BACK-UPS BX1100LI-MS 1100VA/550W		
				TOTAL	

Purpose: Procurement of supplies and materials for the contextualization of curriculum in all learning areas and grade level





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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

