



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: CID / J. Sarnad
Address:	PR No.: 2024-07-181
Telephone No.:	Quotation No.: 2024-07-172
e-Mail:	Date: July 22, 2024
Delivery Period:	ABC: 11,550.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 30, 2024 @ 9:00 am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	12	Pcs	.5 Black Gel Pen		
2	12	Pcs	.5 Blue Gel Pen		
3	12	Pcs	.5 Red Gel Pen		
4	12	Pcs	Heavy Duty Puncher 2 Holes		
5	20	Pcs	Clear Storage Box with Lid 40 Liters		
6	2	Ream	Colored paper 250 sheets, 10 assorted colors		
7	10	Pack	Printable Sticker Paper-Matte		
8	4	Pcs	Self-Ink Stamp		





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9	1	Pc	Rubber Stamp		
				TOTAL	
Purpose: Procurement of supplies and materials for the conduct of Evaluation of Supplementary Learning Resources (SLRs).					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: