



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 BAGUIO CENTRAL SCHOOL

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on _____ at BAGUIO CENTRAL SCHOOL

JULY 03, 2024

ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIERS		ABC:
				MJC OFFICE AND SCHOOL SUPPLIES	PAPERWAY MARKETING	
COKINS EVERYWEAR AND GENERAL MERCHANDISE						
1	ream	115	BOND PAPER, Long, 70gsm	₱23,575.00	₱24,150.00	₱23,000.00
2	bundle	1	MANILA PAPER, approx 480 pieces	₱2,185.00	₱2,250.00	₱3,380.00
3	piece	60	MARKER, Broad-tipped, Black, refillable	₱2,100.00	₱2,400.00	₱2,100.00
4	piece	36	MARKER, Broad-tipped, Red, refillable	₱1,260.00	₱1,440.00	₱1,260.00
5	bottle	55	INK REFILL FOR MARKER, black	₱4,125.00	₱4,510.00	₱4,840.00
6	bottle	24	INK REFILL FOR MARKER, red	₱1,800.00	₱1,968.00	₱2,112.00
7	box	26	COLORED CHALK	₱1,300.00	N/A	₱468.00
8	piece	30	MASKING TAPE, 1"	₱840.00	₱8,250.00	₱1,140.00
9	canister	2	BALLPEN, red, 50pcs	₱520.00	₱550.00	₱700.00
10	canister	2	BALLPEN, blue, 50pcs	₱520.00	₱550.00	₱700.00
11	canister	2	BALLPEN, black, 50pcs	₱520.00	₱550.00	₱700.00
12	ream	7	SPECIALTY PAPER, A4, white, 100-120gsm	₱3,850.00	N/A	₱7,000.00
13	bottle	21	EPSON INK, 003, Black	₱5,985.00	₱6,300.00	₱6,300.00
14	bottle	20	EPSON INK, 003, Yellow	₱5,900.00	₱6,000.00	₱6,240.00
15	bottle	20	EPSON INK, 003, Cyan	₱5,900.00	₱6,000.00	₱6,240.00
16	bottle	20	EPSON INK, 003, Magenta	₱5,900.00	₱6,000.00	₱6,240.00
17	piece	500	PLASTIC ENVELOPE, clear, long	₱9,000.00	₱10,000.00	₱7,500.00
TOTAL				₱ 75,280.00	₱ 80,918.00	₱ 79,920.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

KENNETH PIERRE P. REPASA
 NAME OF CANVASSER

JESSICA S. MOC-ENG
 BAC-VICE CHAIRPERSON

ELSIE V. DIWAS
 BAC MEMBER

(member on Maternity Leave)

SHIELIA TACLOY
 BAC MEMBER

CHARLIE A. FEIR
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

CARINA G. WALSIYEN
 BAC Chairperson



Republic of the Philippines

Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 29, S. 2024

RECOMMENDING THE AWARD OF CONTRACT FOR SMALL VALUE PROCUREMENT OF GOODS AND SERVICES

WHEREAS, the Baguio Central School advertised the Invitation to Bid for the Procurement of learning materials for the implementation of National Learning Camp with Approved Budget for the Contract (ABC) of **SEVENTY-FIVE THOUSAND TWO HUNDRED EIGHTY PESOS ONLY (Php 75,280.00)** (Annex A);

WHEREAS, on **JUNE 26, 2024**, BCS - Bids and Awards Committee (BAC) posted and published the request for Quotation (RFQ) for the said procurement project. The following suppliers / distributors signified their intent to participate by submitting their respective quotations/ proposals;

SUPPLIER / DISTRIBUTORS	QUOTATION (PESO)
COKINS EVERYWEAR AND GENERAL MERCHANDISE	75,280.00
MJC OFFICE AND SCHOOL SUPPLIES	74,742.00
PAPERWAY MARKETING	80,918.00
BAN BEE COMMERCIAL CO., INC.	79,920.00

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:


AGENCIES	NON-COMPLIANCE
MJC OFFICE AND SCHOOL SUPPLIES	INCOMPLETE ITEMS
PAPERWAY MARKETING	INCOMPLETE ITEMS
BAN BEE COMMERCIAL CO., INC.	NOT THE LOWEST BIDDER

WHEREAS, upon the post - qualification of the Technical Working Group (TWG) for office supplies and materials, **COKINS EVERYWEAR & GENERAL MERCHANDISE** as the winning bidder who was found to have complied with and responsive to all requirements and conditions in the bidding documents;

NOW, THEREFORE, We the members of the Bids and Awards Committee, hereby **RESOLVE** as it hereby **FINALLY RESOLVED** to declare, **COKINS EVERYWEAR AND GENERAL MERCHANDISE** as the bidder with responsive bid in the total amount of **SEVENTY-FIVE THOUSAND TWO HUNDRED EIGHTY PESOS ONLY (Php 75,280.00)** through the small value procurement process and to recommend to the School Head of Baguio Central School the award of contract at its respective price.



CARINA G. WALSIYEN
BAC Chairperson

(member on Maternity Leave)


ELSIE V. DIWAS
BAC Member

SHIELA TACLOY
BAC Member


CHARLIE A. FEIR
BAC Member


JESSICA S. MOC-ENG
BAC Vice Chairperson

APPROVED:


JACKSON T. CAYA-OS
Principal II

Approved on **JULY 03, 2024**



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

NOTICE OF AWARD

JULY 04, 2024

DANIEL S. CO
COKINS EVERYWEAR AND GENERAL MERCHANDISE
109 Kayang Street, Baguio City

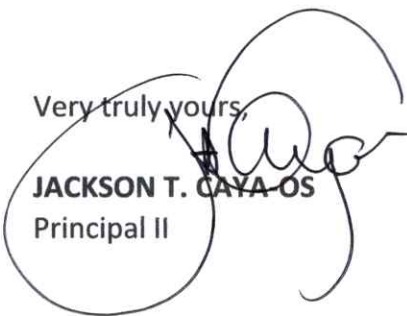
Dear Mr. Co:

We are pleased to notify you that your price quotation and proposal for the Procurement of learning materials for the implementation of National Learning Camp in the amount of PHILIPPINE PESO SEVENTY-FIVE TWO HUNDRED EIGHTY PESOS ONLY (P 75,280.00) inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


JACKSON T. GAYA-OS
Principal II

CONFORME:



(Signature Over Printed Name)
07.04.2024
(Date)

PURCHASE ORDER

Supplier : <u>COKINS EVERYWEAR AND GENERAL</u>	P.O. No. : <u>2024-07-029</u>
Address : <u>MERCHANDISE</u>	Date : <u>JULY 05, 2024</u>
TIN : <u>109 Kayang Street, Baguio City</u>	Mode of Procurement : <u>SVP/Shopping</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>BAGUIO CENTRAL SCHOOL</u>	Delivery Term : <u>on the dates specified</u>
Date of Delivery : <u>ON OR BEFORE JULY 15, 2024</u>	Payment Term : <u>charge to MOOE</u>

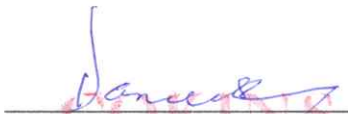
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	BOND PAPER, Long, 70gsm	115	205.00	23,575.00
2	bundle	MANILA PAPER, approx 480 pieces	1	2,185.00	2,185.00
3	piece	MARKER, Broad-tipped, Black, refillable	60	35.00	2,100.00
4	piece	MARKER, Broad-tipped, Red, refillable	36	35.00	1,260.00
5	bottle	INK REFILL FOR MARKER, black	55	75.00	4,125.00
6	bottle	INK REFILL FOR MARKER, red	24	75.00	1,800.00
7	box	COLORED CHALK	26	50.00	1,300.00
8	piece	MASKING TAPE, 1"	30	28.00	840.00
9	canister	BALLPEN, red, 50pcs	2	260.00	520.00
10	canister	BALLPEN, blue, 50pcs	2	260.00	520.00
11	canister	BALLPEN, black, 50pcs	2	260.00	520.00
12	ream	SPECIALTY PAPER, A4, white, 100-120gsm	7	550.00	3,850.00
13	bottle	EPSON INK, 003, Black	21	285.00	5,985.00
14	bottle	EPSON INK, 003, Yellow	20	295.00	5,900.00
15	bottle	EPSON INK, 003, Cyan	20	295.00	5,900.00
16	bottle	EPSON INK, 003, Magenta	20	295.00	5,900.00
17	piece	PLASTIC ENVELOPE, clear, long	500	18.00	9,000.00
					75,280.00

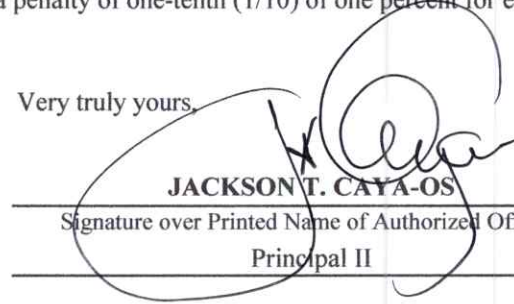
(Total Amount in Words) **SEVENTY-FIVE THOUSAND TWO HUNDRED EIGHTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


 Signature over Printed Name of Supplier
07052024
 Date


JACKSON T. CAYA-OS
 Signature over Printed Name of Authorized Official
 Principal II

Fund Cluster : 01
Funds Available :

SHARON JOY C. GALERA
Bookkeeper

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

NOTICE TO PROCEED

JULY 08, 2024

DANIEL S. CO
COKINS EVERYWEAR AND GENERAL MERCHANDISE
109 Kayang Street, Baguio City

Dear Mr. Co:

This refers to our award of contract to your company for the Procurement of learning materials for the implementation of National Learning Camp in the amount of PHILIPPINE PESO SEVENTY-FIVE THOUSAND TWO HUNDRED EIGHTY PESOS ONLY (P 75,280.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,


JACKSON T. CAYA-OS
Principal II

CONFORME:

I acknowledge receipt of this Notice on 07/08/2024

Name of the Representative of the Bidder: COKINS EVERYWEAR

Authorized Signature: Daniel S. Co

(Signature over printed name)