



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 BAGUIO CENTRAL SCHOOL

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on JULY 09, 2024 at BAGUIO CENTRAL SCHOOL

ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIERS		ABC:
				Quotation No.: 2024-07-027		
1	piece	2	Docucentre S2110 copier, Fuser Assembly	XWORKS SALES & SERVICES INC	THE STABLE EDUCATIONAL SUPPLY	MICROMEDIA TECHNOLOGIES
				P24,000.00	P25,000.00	P26,000.00
2	piece	4	Docucentre S2110 copier, Drum Cartridge		P48,000.00	P50,000.00
			TOTAL	P 70,000.00	P 73,000.00	P 76,000.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

ELIZA P. SAGMAYAO
 NAME OF CANVASSER

JESSICA S. MOC-ENG
 BAC-VICE CHAIRPERSON

ELSIE V. DIWAS
 BAC MEMBER

(member on Maternity Leave)
SHIELA TACLOY
 BAC MEMBER

CHARLIE A. FEIR
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

CARINA G. WALSIYEN
 BAC Chairperson



Republic of the Philippines

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BAGUIO CENTRAL SCHOOL

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 27, S. 2024

RECOMMENDING THE AWARD OF CONTRACT FOR SMALL VALUE PROCUREMENT OF GOODS AND SERVICES

WHEREAS, the Baguio Central School advertised the Invitation to Bid for the Procurement of DocuCentre S2110 copier consumable supplies with Approved Budget for the Contract (ABC) of **SEVENTY THOUSAND PESOS ONLY (Php 70,000.00)** (Annex A);

WHEREAS, on **JULY 01, 2024**, BCS - Bids and Awards Committee (BAC) posted and published the request for Quotation (RFQ) for the said procurement project. The following suppliers / distributors signified their intent to participate by submitting their respective quotations/ proposals;

SUPPLIER / DISTRIBUTORS	QUOTATION (PESO)
XWORKS SALES & SERVICES INC	70,000.00
THE STABLE EDUCATIONAL SUPPLY	73,000.00
MICROMEDIA TECHNOLOGIES	76,000.00


WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:


AGENCIES	NON-COMPLIANCE
THE STABLE EDUCATIONAL SUPPLY	NOT THE LOWEST BIDDER
MICROMEDIA TECHNOLOGIES	NOT THE LOWEST BIDDER

WHEREAS, upon the post - qualification of the Technical Working Group (TWG) for office supplies, **XWORKS SALES & SERVICES INC** as the winning bidder who was found to have complied with and responsive to all requirements and conditions in the bidding documents;


NOW, THEREFORE, We the members of the Bids and Awards Committee, hereby **RESOLVE** as it hereby **FINALLY RESOLVED** to declare, **XWORKS SALES & SERVICES INC** as the bidder with responsive bid in the total amount of **SEVENTY THOUSAND PESOS ONLY (Php 70,000.00)** through the small value procurement process and to recommend to the School Head of Baguio Central School the award of contract at its respective price.


CARINA G. WALSIYEN
BAC Chairperson


JESSICA S. MOC-ENG
BAC Vice-Chairperson


ELSIE V. DIWAS
BAC Member

(member on Maternity Leave)
SHIELA TACLOY
BAC Member


CHARLIE A. FEIR
BAC Member

APPROVED:


JACKSON T. CAYA-OS
Principal II

Approved on JULY 09, 2024



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BAGUIO CENTRAL SCHOOL

NOTICE OF AWARD

JULY 10, 2024

WORLY JIMENEZ
XWORKS SALES & SERVICES INC
602 National Life Building, Session Rd, Session - Gov Pack Road

Dear Mr. Jimenez:

We are pleased to notify you that your price quotation and proposal for the Procurement of DocuCentre S2110 copier consumable supplies in the amount of PHILIPPINE PESO SEVENTY THOUSAND PESOS ONLY (P 70,000.00) inclusive of appropriate taxes and fees, has been accepted.

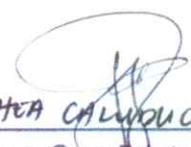
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


JACKSON T. CAYA-OS
Principal II

CONFORME:


THEA CALIBUCAN
(Signature Over Printed Name)
July 10, 2024
(Date)

PURCHASE ORDER

Supplier : XWORKS SALES & SERVICES INC 602 National Life Building, Session Rd, Session - Gov Pack Address : Road TIN :	P.O. No. : 2024-07-027 Date : JULY 11, 2024 Mode of Procurement : SVP/Shopping
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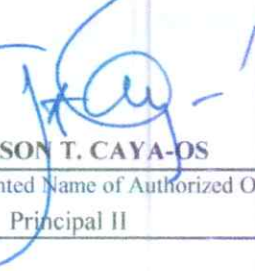
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>BAGUIO CENTRAL SCHOOL</u> Date of Delivery : <u>ON OR BEFORE JULY 25, 2024</u>	Delivery Term : <u>on the dates specified</u> Payment Term : <u>charge to MOOE</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Docucentre S2110 copier, Fuser Assembly	2	12,000.00	24,000.00
2	piece	Docucentre S2110 copier, Drum Cartridge	4	11,500.00	46,000.00
					70,000.00

(Total Amount in Words) SEVENTY THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;">  <u>THEA CAMPUCON</u> Signature over Printed Name of Supplier <u>JULY 11, 2024</u> Date </div>	Very truly yours, <div style="text-align: center;">  <u>JACKSON T. CAYA-OS</u> Signature over Printed Name of Authorized Official Principal II </div>
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Fund Cluster : <u>01</u> Funds Available : <div style="text-align: center;">  <u>SHARON JOY C. GALERA</u> Bookkeeper </div>	ORS/BURS No. : <u>02-101101-2024-07-00872</u> Date of the ORS/BURS: <u>6/18/2024</u> Amount : <u>218,059.00</u>
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Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

NOTICE TO PROCEED

JULY 12, 2024

WORLY JIMENEZ
XWORKS SALES & SERVICES INC
602 National Life Building, Session Rd, Session - Gov Pack Road

Dear Mr. Jimenez:

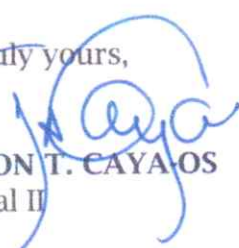
This refers to our award of contract to your company for the Procurement of DocuCentre S2110 copier consumable supplies in the amount of PHILIPPINE PESO SEVENTY THOUSAND PESOS ONLY (P 70,000.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,


JACKSON T. CAYASOS
Principal II

CONFORME:

I acknowledge receipt of this Notice on July 12, 2024

Name of the Representative of the Bidder: THEA CAMONCAN

Authorized Signature:  _____

(Signature over printed name)