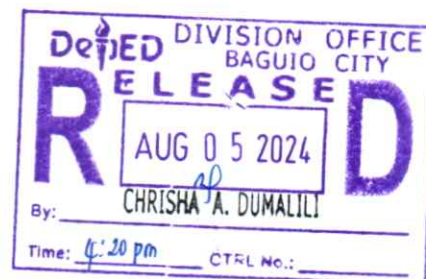




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



05 Aug 2024

DIVISION MEMORANDUM
No. 425-2024

DIVISION ASEAN CELEBRATION ACTIVITIES

To: Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public and Private School Heads/ Principals
All others Concerned

1. Relative to the Regional Memorandum No. 508,2024, titled "ASEAN CELEBRATION ACTIVITIES", The Division of Baguio City will conduct a quiz bee and poster making contest at the Division Office Training Hall on August 16, 2024, 1:00 in the afternoon with the theme: "ASEAN: ENHANCING CONNECTIVITY and RESILIENCE".
2. The objectives of the activities are as follows:
 - a. expose learners to ASEAN cultural, political and social information;
 - b. foster the spirit of healthy competition among ASEAN youth;
 - c. recognize the creative artistry of Filipino Learners, and
 - d. provide an avenue to hone the 21st century skills of the learners.
3. Please see the enclosure for the mechanics of the contest.
4. Learner participants in each category shall be accompanied by their coach or School Head.
5. The members of the Technical Working Group in the activities are the following:

For the ASEAN QUIZ BEE:

Rommel L. Manzano	SPED Center
Leonila C. Catungal	Sto. Tomas Elem. School
Virginia T. Ulatan	Pines City National High School
Marissa Laplana	Baguio City National High School
Wilma S. Biteng	Mabini Elem. School

For the POSTER MAKING CONTEST

Rosie Beel Marzo	Division Office
Nancy B. Dumalili	Division Office
Lolita A. Manzano	Division Office
Ben Ebanio	Baguio City NHS
Greg Parrocha	Mabini Elem. School
Leslee B. Chomawin	Doña Aurora Elem. School



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6. It is expected that classes will not be disrupted in compliance with DepEd Order No.9 S.2005 titled "Instituting measures to increase engaged time-on-task and ensuring compliance therewith".

7. Immediate and wide dissemination of and compliance with this memorandum is directed.



SORAYA T. FACULO, PhD, CESO VI
Asst. Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent



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Enclosure to DM no. 425-2024

Guidelines For the Division ASEAN Month Celebration Contest Events

A. ASEAN QUIZ BEE

Each participating school will have one contestant and must:

- be in Grade 9 or 10, between 15-17 years old
- come from either a public or private school
- be proficient in the English language, both oral and written
- have an average grade of 85 and above in Araling Panlipunan/Social Studies during the school year 2023-2024
- have good interpersonal skills/be a good team player; and meet other criteria that may be deemed necessary by the ASEAN Quiz organizing Committee

Quiz Mechanics for the Competition Proper

1. Each participant will submit his/her questions: Two (2) Easy, Two (2) Average Two (2) Difficult and Two (2) Clincher.
2. Each question will be typewritten on a 1/4 bond (legal). Include the answer and your reference.
3. There are two (2) rounds in the quiz bee.

For Round 1, there are two segments

- Segment 1: True or False and Multiple Choice
- Segment 2: Fill in the Blanks or Completion

Segment 1: The **TRUE or FALSE** part will have 10 questions. Each correct answer will be given one (1) point. The **MULTIPLE CHOICE** part will have 10 questions. Each correct answer will be given one (1) point. **The total score is 20 points.** Participants will be given 10 seconds to write down their answers.

Segment 2: The **FILL IN THE BLANKS or COMPLETION** will have 20 questions. Each correct answer will be given three (3) points. **The total score is 60 points.** Participants will be given 15 seconds to write down their answers. A buzzer/bell shall indicate that time is up. Answers should be written, with no abbreviations or acronyms. Articles and prepositions should be correct. Answers with wrong spelling will be considered wrong. Corrections may be made by the participants, but the previous answers must be fully erased or fully crossed out within the given time.

4. Each question in Segments 1 and 2 will be read twice. After the quizmaster reads the question the second time, he/she will say "GO", only then the participants will write their answers. When the time is up, the quizmaster will say, "Markers Up". Participants will hold their markers up and their answers. The quizmaster will read aloud the answers to each participant. The scorers will record the answers accordingly. **A cumulative score** per participant will be announced by the Quizmaster after each round before going on to the next segment.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This not only helps in tracking expenses but also ensures compliance with tax regulations.

In the second section, the author outlines the process of reconciling bank statements with the company's ledger. This involves comparing the bank's record of transactions with the internal accounting records to identify any discrepancies. Regular reconciliation is crucial for detecting errors and preventing fraud.

The third section covers the preparation of financial statements. It details the steps involved in calculating the net income, assets, and liabilities. The author stresses the need for transparency and accuracy in these reports, as they provide a clear picture of the company's financial health to stakeholders.

Finally, the document concludes with a summary of key accounting principles. It reiterates the importance of consistency, objectivity, and the timely recording of transactions. The author encourages the use of modern accounting software to streamline these processes and reduce the risk of human error.

The following table provides a detailed breakdown of the company's revenue and expenses for the quarter. Each row represents a different category, and the columns show the amount in dollars and cents.

Category	Revenue	Expenses	Net
Sales	\$12,500.00		\$12,500.00
Cost of Goods Sold		\$3,200.00	-\$3,200.00
Operating Expenses		\$1,800.00	-\$1,800.00
Interest Expense		\$500.00	-\$500.00
Income Tax Expense		\$1,000.00	-\$1,000.00
Other Income	\$500.00		\$500.00
Total	\$13,000.00	\$6,500.00	\$6,500.00

The data indicates a positive net income of \$6,500 for the quarter, reflecting strong sales performance and controlled expenses.



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For Round 2:

The **top 10 scorers** will join the second round. Processes in round 1 will be followed.

5. A cumulative score of Rounds 1 and 2 will be announced by the quizmaster.
6. In case of a tie, tie breaker question/s shall be asked until definite winner emerge. At the start of a tiebreaker, the scores revert to zero.
7. Should there be questions or protests, the Board of Judges shall decide on the matter. Their decision is final.
8. The Chairman shall declare the winner.
9. The participants will be provided with the papers where they will write their answers but they will bring their markers.

B. POSTER - MAKING CONTEST

Event Rules and Mechanics:

1. There will be two categories for the poster-making contest.
 1. Category A: Elementary Level from Key Stage 2 (Grades 4 - 6)
 2. Category B: High School Level from Key Stage 3 (Grades 7-10) or Key Stage 4 (Grades 11-12).
2. The poster-making is an on-the-spot event.
3. Entries should follow the theme: *“ASEAN Enhancing Connectivity and Resilience”*.
4. Only one learner-participant per category from each District is allowed to join.
5. Learner-participants are given four (4) hours to finish their output.
6. Participants will bring their own materials. They may use oil pastels, crayon or watercolors as a medium for poster-making. Use an illustration board / Cold Press which measures 20 x 15 inches.
6. Participants are not allowed to bring pictures or images as references to their entries.
7. Participants must come on time. However, late participants shall still be accommodated but the time shall not be extended.

Criteria For Judging:

Criteria	Percentage
Artistic Merit (Elements and Principles of Art)	25 %
Interpretation of the theme	40%
Difficulty (technique)	15%
Overall impression of the art (Artwork on its own as a complete and outstanding work of art)	20%
Total	100%