



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE OF AWARD

August 21, 2024

AIDA VICTORIA D. JIMENEZ
Print Expert.com
3 Noble Bldg., Calderon St., Harrison
Baguio City

Dear Ms. Jimenez:

We are pleased to notify you that your price quotation and proposal for the procurement of *Learners' IDs for School Year 2024-2025 and supplemental Employees' IDs* in the amount of PHILIPPINE PESOS *Fifty Six Thousand Two Hundred Ten Pesos Only (Php 56,210.00)* inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


LIGAYA N. ANNAWI
Principal II

CONFORME:



(Signature Over Printed Name)
08 | 21 | 2024

(Date)



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 JOSEFA CARIÑO ELEMENTARY SCHOOL
 F. YANDOC ST., BAGUIO CITY



PURCHASE ORDER

Supplier: **PRINT EXPERT.COM** P.O. No.: 2024-08-001
 Address: 3 Noble Bldg., Calderon St., Harrison, Baguio City Date: August 22, 2024
 TIN: 934-202-142 Mode of Procurement: SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School Delivery Term: Delivery to the school
 Date of Delivery: Within 30 calendar days after NTP Payment Term: Check; After delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	set	Learner's ID, PVC material, laser printing, ATM size with personalized lace (name of the school) and thick silicon casing jacket for the ID Lanyard size: ½ inch, printed with school logo, DepEd MATATAG and Bagong Pilipinas Logo, and name of the school Card Size: CR80	1300	35.00	₱45,500.00
2	set	Employees' IDs, Laminated, CSC Size with personalized lace (name of the school) Lanyard size: 1 inch, printed with school logo, DepEd MATATAG and Bagong Pilipinas Logo, and name of the school Card Size: 3.7" x 5.5"	63	85.00	₱5,355.00
3	piece	Employees' IDs, Laminated, ATM size Card Size: CR80	63	85.00	₱5,355.00
		~NOTHING FOLLOWS~			


Fifty Six Thousand Two Hundred Ten Pesos Only **₱56,210.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

LIGAYA N. ANNAWI
 Principal II

Conforme:


 Signature over Printed Name of Supplier
 08/22/2024
 Date

Fund Cluster : 01
 Funds Available : 56,210.00
 BEBSIE H. DIZON
 Bookkeeper 8/22/24

ORS/BURS No. : 02-101101-2024-07-001103
 Date of the ORS/BURS: 7/22
 Amount : 212,055.20



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT 6
 JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE TO PROCEED

August 27, 2024

AIDA VICTORIA D. JIMENEZ
 Print Expert.com
 3 Noble Bldg., Calderon St., Harrison
 Baguio City

Dear Ms. Jimenez:

This refers to our award of contract to your company for the procurement of *Learners' IDs for School Year 2024-2025 and supplemental Employees' IDs* in the amount of PHILIPPINE PESOS *Fifty Six Thousand Two Hundred Ten Pesos Only (Php 56,210.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

LIGAYA N. ANNAWI
 Principal II

CONFORME:

I acknowledge receipt of this Notice on 08/27/2024

Name of the Representative of the Bidder: _____

Authorized Signature:
 (Signature over printed name)

ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	PRINT EXPERT.COM		KEBS ENTERPRISE		BENSA PUBLISHING HOUSE	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	set	1300	Learner's ID, PVC material, laser printing, ATM size with personalized lace (name of the school) and thick silicon casing jacket for the ID Lanyard size: ½ inch, printed with school logo, DepEd MATATAG and Bagong Pilipinas Logo, and name of the school Card Size: CR80	P35.00	P45,500.00	P37.00	P48,100.00	P40.00	P52,000.00
2	set	63	Employees' IDs, Laminated, CSC Size with personalized lace (name of the school) Lanyard size: 1 inch, printed with school logo, DepEd MATATAG and Bagong Pilipinas Logo, and name of the school Card Size: 3.7" x 5.5"	P85.00	P5,355.00	P90.00	P5,670.00	P100.00	P6,300.00
3	piece	63	Employees' IDs, Laminated, ATM size Card Size: CR80	P85.00	P5,355.00	P90.00	P5,670.00	P95.00	P5,985.00
			~NOTHING FOLLOWS~						
			Total		P56,210.00		P59,440.00		P64,285.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


Canvassed by:

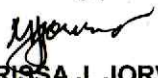

PHOEBE F. EGUA
Canvasser

BAC MEMBERS:

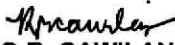

RHODORA B. ESTOLERO
BAC Vice Chairperson


MARY B. RAYOSEN
BAC Member


MARY ANN R. BUNNOL
BAC Member


MARISSA J. JORVINA
BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


ROSARIO R. CAWILAN
BAC Chairperson



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 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT 6
 JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLUTION NO. 025, s. 2024

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE MODE OF PROCUREMENT
 - SMALL VALUE PROCUREMENT TO PRINT EXPERT.COM**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of *Learners' IDs for School Year 2024-2025 and supplemental Employees' IDs* with an Approved Budget for the Contract (ABC) of *Fifty Seven Thousand Forty Pesos Only (Php 57,040.00)* (Annex A);

WHEREAS on August 12, 2024, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
PRINT EXPERT.COM	Php 56,210.00
KEBS ENTERPRISE	Php 59,440.00
BENSA PUBLISHING HOUSE	Php 64,285.00

WHEREAS per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
KEBS ENTERPRISE	Quoted above ABC
BENSA PUBLISHING HOUSE	Quoted above ABC

WHEREAS the proposal of **PRINT EXPERT.COM** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty Six Thousand Two Hundred Ten Pesos Only (Php 56,210.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Negotiated Procurement – Small Value Procurement* to **PRINT EXPERT.COM** for the procurement of *Learners' IDs for School Year 2024-2025 and supplemental Employees' IDs* in the amount of *Fifty Six Thousand Two Hundred Ten Pesos Only (Php 56,210.00)* inclusive of appropriate taxes and fees.





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 JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLVED, this August 20, 2024, Josefa Cariño Elementary School, Baguio City.

Arcamulan

ROSARIO R. CAWILAN
 BAC Chairperson

Rhodora B. Estolero

RHODORA B. ESTOLERO
 BAC Vice-Chairperson

Mary B. Rayosen

MARY B. RAYOSEN
 BAC Member

Mary Ann R. Bunnol

MARY ANN R. BUNNOL
 BAC Member

Marissa J. Jorvina

MARISSA J. JORVINA
 BAC Member

APPROVED:

Ligaya N. Annawi

LIGAYA N. ANNAWI
 Principal II

Approved on August 20, 2024

