



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

NOTICE OF AWARD

AUGUST 12, 2024

DANIEL S. CO
COKINS EVERYWEAR & GEN. MERCHANDISE
109 Kayang Street, Baguio City

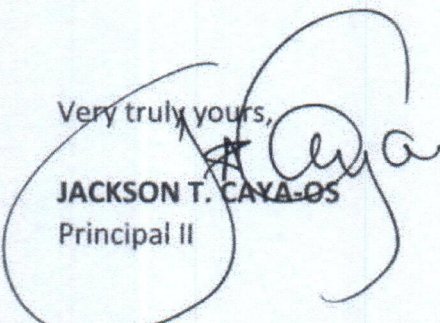
Dear Mr. Co:

We are pleased to notify you that your price quotation and proposal for the Procurement of office supplies and materials in the amount of PHILIPPINE PESO FIFTY-SEVEN THOUSAND FOUR HUNDRED THIRTY PESOS ONLY (P 57,430.00) inclusive of appropriate taxes and fees, has been accepted.

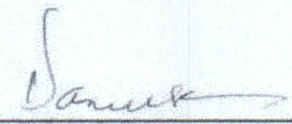
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


JACKSON T. CAYA-OS
Principal II

CONFORME:



(Signature Over Printed Name)

Aug 12 2024

(Date)

PURCHASE ORDER

COKINS EVERYWEAR & GEN.

Supplier : MERCHANDISE Address : 109 Kayang Street, Baguio City TIN :	P.O. No. : 2024-08-032 Date : AUGUST 13, 2024 Mode of Procurement : SVP/Shopping
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

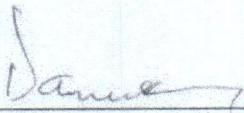
Place of Delivery : <u>BAGUIO CENTRAL SCHOOL</u>	Delivery Term : <u>on the dates specified</u>
Date of Delivery : <u>ON OR BEFORE AUGUST 25, 2024</u>	Payment Term : <u>charge to MOOE</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	CERTIFICATE PAPER, SHORT, White, 100gsm, 100pcs per ream	2	115.00	230.00
2	bottle	EPSON INK, 008, Black	5	990.00	4,950.00
3	bottle	EPSON INK, 008, Cyan	3	840.00	2,520.00
4	bottle	EPSON INK, 008, Magenta	3	840.00	2,520.00
5	bottle	EPSON INK, 008, Yellow	3	840.00	2,520.00
6	ream	PAPER, MULTIPURPOSE A4, 70gsm	80	178.00	14,240.00
7	ream	PAPER, MULTIPURPOSE LEGAL, 70gsm	150	203.00	30,450.00
					57,430.00

(Total Amount in Words) FIFTY-SEVEN THOUSAND FOUR HUNDRED THIRTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

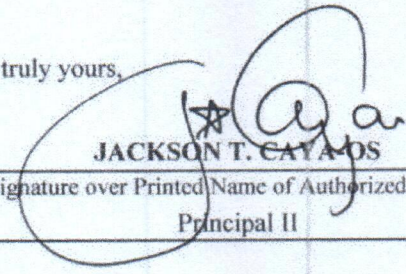
Conforme:



 Signature over Printed Name of Supplier

 Date

Very truly yours,



 JACKSON T. CAYANOS
 Signature over Printed Name of Authorized Official
 Principal II

Fund Cluster : 01
Funds Available :

SHARON JOY C. GALERA
Bookkeeper

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

NOTICE TO PROCEED

AUGUST 14, 2024

DANIEL S. CO
COKINS EVERYWEAR & GEN. MERCHANDISE
109 Kayang Street, Baguio City

Dear Mr. Co:

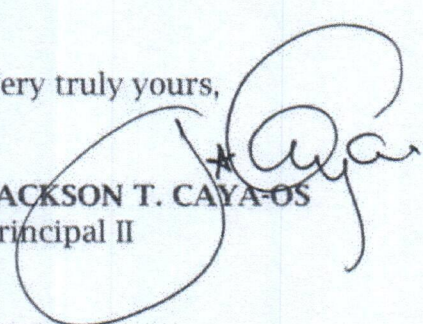
This refers to our award of contract to your company for the Procurement of office supplies and materials in the amount of PHILIPPINE PESO FIFTY-SEVEN THOUSAND FOUR HUNDRED THIRTY PESOS ONLY (P 57,430.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,


JACKSON T. CAYA-OS
Principal II

CONFORME:

I acknowledge receipt of this Notice on Aug 14, 2024

Name of the Representative of the Bidder: _____

Authorized Signature: 

(Signature over printed name)



Republic of the Philippines

Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 832, S. 2024

RECOMMENDING THE AWARD OF CONTRACT FOR SMALL VALUE PROCUREMENT OF GOODS AND SERVICES

WHEREAS, the Baguio Central School advertised the Invitation to Bid for the Procurement of office supplies and materials with Approved Budget for the Contract (ABC) of **FIFTY-NINE THOUSAND FIFTY PESOS ONLY (Php 59,050.00)** (Annex A);

WHEREAS, on **JULY 31, 2024**, BCS - Bids and Awards Committee (BAC) posted and published the request for Quotation (RFQ) for the said procurement project. The following suppliers / distributors signified their intent to participate by submitting their respective quotations/ proposals;

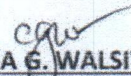
SUPPLIER / DISTRIBUTORS	QUOTATION (PESO)
COKINS EVERYWEAR & GEN. MERCHANDISE	57,430.00
MJC OFFICE AND SCHOOL SUPPLIES	58,880.00
JC COMMERCIAL CENTER	60,140.00
QADAR SOUVENIRS AND GEN. MERCHANDISE	57,960.00
UNIVERSAL CARE CONSUMER GOODS TRADING	58,480.00
BAN BEE COMMERCIAL CO. INC	63,220.00

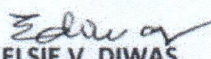
WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:

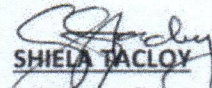
AGENCIES	NON-COMPLIANCE
MJC OFFICE AND SCHOOL SUPPLIES	NOT THE LOWEST BIDDER
JC COMMERCIAL CENTER	NOT THE LOWEST BIDDER
QADAR SOUVENIRS AND GEN. MERCHANDISE	NOT THE LOWEST BIDDER
UNIVERSAL CARE CONSUMER GOODS TRADING	NOT THE LOWEST BIDDER
BAN BEE COMMERCIAL CO. INC	NOT THE LOWEST BIDDER

WHEREAS, upon the post - qualification of the Technical Working Group (TWG) for office supplies and materials, **COKINS EVERYWEAR & GENERAL MERCHANDISE** as the winning bidder who was found to have complied with and responsive to all requirements and conditions in the bidding documents;

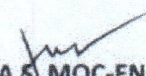
NOW, THEREFORE, We the members of the Bids and Awards Committee, hereby **RESOLVE** as it hereby **FINALLY RESOLVED** to declare, **COKINS EVERYWEAR & GENERAL MERCHANDISE** as the bidder with responsive bid in the total amount of **FIFTY-SEVEN THOUSAND FOUR HUNDRED THIRTY PESOS ONLY (Php 57,430.00)** through the small value procurement process and to recommend to the School Head of Baguio Central School the award of contract at its respective price.

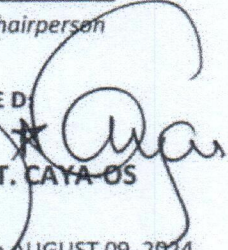

CARINA G. WALSIYEN
BAC Chairperson


ELSIE V. DIWAS
BAC Member


SHIELA TACLOY
BAC Member


CHARLIE A. FEIR
BAC Member


JESSICA S. MOC-ENG
BAC Vice-Chairperson

APPROVED:

JACKSON T. CAYA-OS
Principal II
Approved on AUGUST 09, 2024



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 BAGUIO CENTRAL SCHOOL

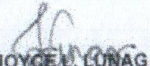
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on

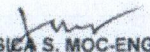
AUGUST 09, 2024

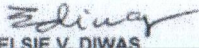
at BAGUIO CENTRAL SCHOOL

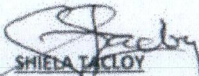
ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIERS					
				COKINS EVERYWEAR & GEN. MERCHANDISE	MJC OFFICE AND SCHOOL SUPPLIES	JC COMMERCIAL CENTER	QADAR SOUVENIRS AND GEN. MERCHANDISE	UNIVERSAL CARE CONSUMER GOODS TRADING	BAN BEE COMMERCIAL CO. INC
1	ream	2	CERTIFICATE PAPER, SHORT, White, 100gsm, 100pcs per ream	P230.00	P240.00	P240.00	P240.00	P760.00	P1,000.00
2	bottle	5	EPSON INK, 008, Black	P4,950.00	P5,000.00	P5,500.00	P5,000.00	P1,900.00	P4,950.00
3	bottle	3	EPSON INK, 008, Cyan	P2,520.00	P2,580.00	P2,700.00	P2,550.00	P1,140.00	P2,490.00
4	bottle	3	EPSON INK, 008, Magenta	P2,520.00	P2,580.00	P2,700.00	P2,550.00	P1,140.00	P2,490.00
5	bottle	3	EPSON INK, 008, Yellow	P2,520.00	P2,580.00	P2,700.00	P2,550.00	P1,140.00	P2,490.00
6	ream	80	PAPER, MULTIPURPOSE A4, 70gsm	P14,240.00	P14,400.00	P14,800.00	P14,320.00	P22,400.00	P16,800.00
7	ream	150	PAPER, MULTIPURPOSE LEGAL, 70gsm	P30,450.00	P31,500.00	P31,500.00	P30,750.00	P30,000.00	P33,000.00
TOTAL				P 57,430.00	P 58,880.00	P 60,140.00	P 57,960.00	P 58,480.00	P 63,220.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


 JOYCE L. LUNAG
 NAME OF CANVASSER

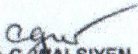

 JESSICA S. MOC-ENG
 BAC-VICE CHAIRPERSON


 ELSIE V. DIWAS
 BAC MEMBER


 SHIELA TACLOY
 BAC MEMBER


 CHARLIE A. FEIR
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


 CARINA G. WALSIYEN
 BAC Chairperson