



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



August 28, 2024

OFFICE MEMORANDUM

No. **044-2024**

**FINAL PREPARATION MEETING FOR THE 56TH SCHOOLS DIVISION
FOUNDING ANNIVERSARY**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
All Others Concerned

1. To ensure that all program elements, logistics, communications, and contingencies are in place for the successful and memorable 56th Founding Anniversary of the Schools Division of Baguio City, this Office scheduled a final preparation meeting on September 3, 2024, at 8:30 a.m., at the Division Training Hall.


2. The participants are as follows:

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|----------------------------|--------------------------|
| a. Jovelyn Balantin | n. Rosiebeel Marzo |
| b. Lilibeth Degsi | o. Lourdes Lomas-e |
| c. Ma. Louela C. Moncada, | p. Loida Mangangey |
| d. Engr. Jordan Gas-ib | q. Lilibeth Degsi |
| e. Arch. Kimberly Yap | r. Juliet Piok |
| f. Dr. Arlene Awing, | s. Belen Tomin |
| g. Harris Dizon | t. Natalie Binayan |
| h. Jerry Ymson | u. Nora Dalapnas |
| i. Marina Tabangcura, | v. Brendalee Awingan |
| j. Christopher David Oliva | w. Marilyn Tami-ing |
| k. Armie Fiangaan | x. Nixon Elahe |
| l. Marilyn Api-it | y. Nieves Ebanio |
| m. Jayrerose Guevara | z. Atty. Annette Doyaoen |
| | aa. Sydney Shan Cariño |

3. Agenda includes finalizing the event program, logistics, and communication strategies, confirming awardees and guests, and reviewing contingency plans.

4. In addition, a rehearsal of the entire program will be held on the above-stated date at 1:00 p.m. at the PFVR. Hence, participants, specifically the SPA performers from BCHS (73) and PCNHS (30), as well as the IPEd Core Group (30) and the master of ceremonies, are expected to attend.

5. For information, guidance and strict compliance.


SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

OSDS/AS/ndc

