



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

| | |
|--------------------------------|----------------------------------|
| Supplier: | Requesting Unit:SGOD/J. Balantin |
| Address: | PR No.:2024-05-125 |
| Telephone No.: | Quotation No.: 2024-08-195 |
| e-Mail: | Date: August 8, 2024 |
| Delivery Period: | ABC: 124,000.00 |
| Date Received by the Supplier: | |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 19, 2024 @ 9am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

Digitally signed by Niño M. Tibangay
 Date: 2024.08.13 09:26:27 +08'00'
CARMEL F. MERIS
 OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|------|--|--------------|-------------|
| 1 | 248 | Pax | Meals and snacks *See attached specifications | | |
| | | | | TOTAL | |

Purpose: Procurement of meals and snacks for the conduct of completion program for IPBT inductees on October 25, 2024 8:00am onwards

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:



TECHNICAL SPECIFICATIONS

| | |
|-------------------------|---|
| Title: | Completion Program: IPBT Completers Batch 2020 & 2021 |
| Inclusive Dates: | October 25, 2024, 8:00-12:00 NOON |
| Venue: | PFVR Building |
| Participants: | 160 IPBT completers, 68 Mentors, 10 PSDSs, 10 TWG |
| Total: | 248 |

MENU

| AM snacks | Lunch (assisted buffet) |
|--|---|
| Special carrot cake (packed) Flowing coffee with sugar and milk Tea with honey | Main dish: chicken inasal (quarter leg) Beef calderata Soup: Mushroom Soup Vegetable: Chopsuey or vegetable salad Dessert: mixed fruits Drinks: Canned fruit juice Flowing coffee with sugar and milk Tea with honey |

Management or Personnel

1. Personnel trained and capable of supervising the services provided.
2. Staff should have valid health certificates, should be neat and clean with uniform and hairnet.
3. Should be courteous and ready to attend to the needs of the participants if requested.
4. Staff must be fully geared with facemask.
5. To provide tables and chairs with covers.

Food and Snacks:


1. With buffer for 10 pax
2. Lunch is served hot, following the menu.
3. Should be with complete condiments.
4. Of good quality and quantity. Should be fresh. Meat should not be freezed for a long time.

Utensils:

1. Plates should be clean/dry and spoons should be sterilized. No using of plastic spoons.
2. With table napkins

Note: Provide complete procurement documents attached with the RFQ.

Prepared:


JOVELYN PETRA T. BALANTIN
SEPS-HRD