



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: CID/ J. Sannad
Address:	PR No.: 2024-08-248
Telephone No.:	Quotation No.: 2024-09-231
e-Mail:	Date: September 11, 2024
Delivery Period:	ABC: 4,063.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 16, 2024.

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

For:

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee

**NINO M. TIBANGAY**  
BAC Vice- Chairman

**REQUIREMENTS:**

- 1.
2. Mayor's / Business permit
3. PhilGEPS registration number or certificate
4. Omnibus Sworn Statement if above 50,000.00
5. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	32	pack	Certificate Paper (10pcs/pack, 120 gsm)	1,376.00		





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2	43	pieces	Brown Packaging Tape 2 inches width	2,408.00		
3	6	pack	Stick-on Note	279.00		
					<b>TOTAL</b>	

Purpose: Orientation Workshop and Administration of Special & Regular Philippine Placement Test (PEPT)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



Address: 82 Military Cut-off Road, Baguio City  
Telephone/Fax: (074) 442-4326 / (074) 442-7819 | Email: [baguio.city@deped.gov.ph](mailto:baguio.city@deped.gov.ph)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepEdTayoBaguioCity](https://facebook.com/DepEdTayoBaguioCity)

"DepEd SDO Baguio City:  
*We Serve,  
We Care.*"