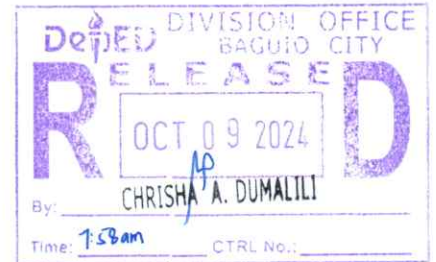




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



October 8, 2024

DIVISION MEMORANDUM

No. **562-2024**

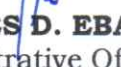
**OFFICIAL DESIGNATION OF THE SIGNATORY FOR CORRESPONDENCE,
COMMUNICATIONS, AND ISSUANCES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

1. In line with the appointment of Soraya T. Faculo, PhD, CESO VI as Schools Division Superintendent, please be informed that effective immediately, all official communications, correspondence, and documents requiring the signature of the Head of Office will be signed as follows:

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent.

2. Kindly ensure that this update is reflected in all future communications and transactions
3. For information, guidance and compliance.


NIEVES D. EBANIO
Administrative Officer V