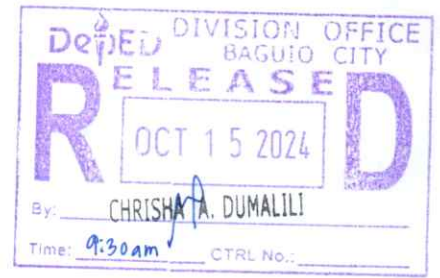




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



October 14, 2024

DIVISION MEMORANDUM

No. **579-2024**

NOTICE OF MEETING FOR SEF-PAID PERSONNEL

To: Chief Education Supervisor, SGOD
 Public School Heads
 School Administrative Officers
 SEF-Paid Non-Teaching Staff
 All Others Concerned

- To enhance employees' engagement by deepening understanding on the organization's mission, vision and mandates, this Office has scheduled a meeting for SEF-paid employees on October 18, 2024, at 2:30 PM at the PFVR.
- The agenda to be discussed are as follows:

I.	Registration/Preliminaries	Honeylette C. Engngeg Helen P. Pondales
II.	Meeting Proper 1. Discussion on the results of the Employee Engagement Survey for the 1st Semester of 2024, and action plan addressing the needs and concerns of the SEF-paid personnel. 2. Update on HR actions	Nieves D. Ebanio Aisa Acelyn Dy C. Torres
III.	SDS Time	SDS Soraya T. Faculo
IV.	Closing	

3. School heads/school administrative officers are hereby directed to advise the aforementioned personnel in their respective schools to attend the meeting and to secure locator slip.

3. For information, guidance and strict compliance.

SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent

OSDS/STF/ndc



