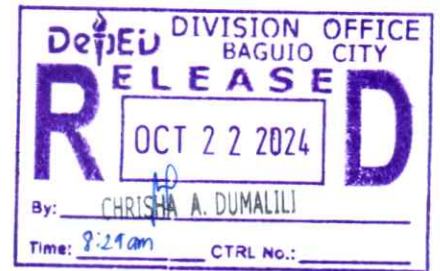




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



21 October 2024

Division MEMORANDUM  
No. 604-2024

**PREPARATION OF ALIVE CLASS LEARNING ACTIVITY SHEETS IN TIMES OF ADM-  
EDUCATION IN EMERGENCIES**

To: Chief ES, Curriculum Implementation Division  
Public Schools District Supervisors  
School Heads of ALIVE Class Implementing Schools  
Other concerned

1. As mechanism to sustain educational engagement, the Alternative Delivery Modes – Education in Emergencies (ADM-EiE) is expected in all schools to be implemented in times of emergencies such as typhoons and calamities. Thus, learners enrolled in Arabic Language and Islamic Values Education (ALIVE) classes must also continue their studies with the provision of readily-available learning materials such as learning activity sheets (LAS).
2. All *asatidz* of ALIVE class implementing schools are tasked to develop learning activity sheets during their instructional preparation schedule. These schools must produce a **minimum of 2 LAS per quarter assigned to them.**
3. Attached are the following enclosures.
  - a. Enclosure 1: Grade Level Assignment of Schools for ALIVE Class Learning Activity Sheets
  - b. Enclosure 2: Activity Learning Sheet Template
4. Deadline of submission of hardcopies of learning activity sheets is on **November 20, 2024**. After submission, these shall be subjected to quality assurance.
5. School heads are advised to provide technical assistance to the *asatidz* in the development of their learning activity sheets at the same time, ensure that its implementation is done during the instructional preparation schedule of the *asatidz*.
6. Immediate and wide dissemination of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent



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Enclosure 1 to Division Memorandum 604-2024

**Grade Level Assignment of Schools for ALIVE Class Learning Activity Sheets**

School	No. of Asatidz	Grade Level	Quarter	Arabic Language	Islamic Values
Josefa Carino Elementary School	9	Grade 6	Q1 – Q4	2 LAS/quarter	2 LAS/quarter
Baguio Central School	9	Grade 5	Q1 – Q4	2 LAS/quarter	2 LAS/quarter
Aguinaldo Elementary School	7	Grade 4	Q1 – Q4	2 LAS/quarter	2 LAS/quarter
Mabini Elementary School	5	Grade 3	Q1 – Q4	2 LAS/quarter	2 LAS/quarter
Roxas Elementary School	3	Grade 2	Q3 and Q4	2 LAS/quarter	2 LAS/quarter
Crystal Cave Integrated School	3	Grade 2	Q1 and Q2	2 LAS/quarter	2 LAS/quarter
Lucban Elementary School	2	Grade 1	Q4	2 LAS	2 LAS
Magsaysay Elementary School	2	Grade 1	Q3	2 LAS	2 LAS
San Vicente Elementary School	1	Grade 1	Q2	2 LAS	2 LAS
Rizal Elementary School	1	Grade 1	Q1	2 LAS	2 LAS



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Enclosure 2 to Division Memorandum 604-2024

**Learning Activity Sheet**

<b>Subject:</b>	_____ Arabic Language	_____ Islamic Values
<b>Grade Level:</b>	<b>Quarter:</b>	<b>Week:</b>
<b>Lesson Topic/Title:</b>		
<b>Writer:</b>		

**I. Learning Objectives**

- List what student should achieve by the end of the activity
- 3 S.M.A.R.T.-aligned learning objectives

**II. Lesson Overview**

- Provide a brief yet concise explanation of the topic, focusing on key points.
- This part serves as the explanation of your topic or lesson.
- Make it simple and clear.
- Use pictures or illustrations to support your explanation when needed.

**III. Materials Needed**

- List any materials or resources required for the activities
- Make sure these materials are easily accessible or readily available to the learner

**IV. Tasks/Activities**

- Design an activity that is interactive or engaging.
- It can be a hands on activity followed by a written input of assessment placed in this LAS
- It can also be critical thinking tasks
- Provide a minimum of 2 tasks/activities per Learning Activity Sheet
- Make sure each task/activity differ with each other

**A. Activity 1: Title of Activity**

- Provide a clear instruction that is easily understood by the learner
- There should be no room for confusion on the part of the learner
- Make sure your activity is aligned to the attainment of the objectives
- Structure the tasks so that learners can complete it with minimal guidance, allowing them to work independently.
- Provide examples first if necessary

**B. Activity 2: Title of Activity**

- Same instruction in Activity 1

**V. Reflection Question**

- Write one or two reflection questions to deepen the understanding of the learner

**VI. References:**

- Write the resources or reference materials where you have taken the information provided in the LAS
- This is important for factual content and lesson explanations.

VI. **Answer Key** (to be placed on a separate sheet)



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**Learning Activity Sheet Technical Specifications**

Paper Size	A4
Paper Orientation	Portrait
Margin	1 inch on all sides
Ideal Number of Payer per LAS	4-8 pages
Font Type	Arial
Font Size	12
Illustrations/Pictures	<ul style="list-style-type: none"><li>• Should be appropriate to the age and grade level</li><li>• Should be original as much as possible</li><li>• If illustration or picture is copied, label it with the source or reference</li></ul>