



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

September 17, 2024

H & H ORCHARD LAND CORP.

The Orchard Hotel Baguio

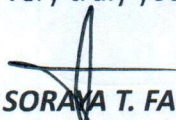
Dear *Sir / Ma'am*:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Board and Lodging with Meals and snacks and use of function Hall/s for the conduct of Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo on Sept. 23-27, 2024** in the amount of PHILIPPINE PESOS **Two Hundred Sixty Four Thousand Pesos Only (₱264,000.00)** inclusive of appropriate taxes, and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Office

CONFORME:


Hanrett David Co
(Signature Over Printed Name)

09-17-2024
(Date)

9/17/2024
pjn

PURCHASE ORDER

DepEd, Division of Baguio

17

Supplier THE ORCHARD HOTEL BAGUIO	P.O. No. 24-09-176
Address 49 Legarda Road, Baguio City	Date : September 18, 2024
TIN: 485-200-298	Mode of Procurement: Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : day of activity
Date of Delivery : Sept. 23-27, 2024	Payment Term : after delivery

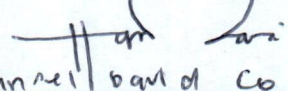
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pax	September 23, 2024 PM snacks and dinner	40	500.00	20,000.00
	Pax	Lodging	30	800.00	24,000.00
2	Pax	September 24, 2024 Breakfast	30	200.00	6,000.00
	Pax	AM Snacks	40	100.00	4,000.00
	Pax	Lunch	40	400.00	16,000.00
	Pax	PM Snacks	40	100.00	4,000.00
	Pax	Dinner	40	400.00	16,000.00
	Pax	Lodging	30	800.00	24,000.00
	3	Pax	September 25, 2024 Breakfast	30	200.00
Pax		AM Snack	40	100.00	4,000.00
Pax		Lunch	40	400.00	16,000.00
Pax		PM Snack	40	100.00	4,000.00
Pax		Dinner	40	400.00	16,000.00
Pax		Lodging	30	800.00	24,000.00
4	Pax	September 26, 2024 Breakfast	30	200.00	6,000.00
	Pax	AM snacks	40	100.00	4,000.00
	Pax	Lunch	40	400.00	16,000.00
	Pax	PM snacks	40	100.00	4,000.00
	Pax	Dinner	40	400.00	16,000.00
	Pax	Lodging	30	800.00	24,000.00
5	Pax	September 27, 2024 Breakfast	30	200.00	6,000.00
	Pax	AM Snacks	40	100.00	4,000.00
	Pax	*SEE ATTACHED SPECIFICATIONS			
NOTHING FOLLOWS					

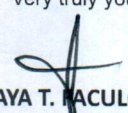
Board and Lodging with Meals and snacks and use of function Hall/s for the conduct of Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo on Sept. 23-27, 2024

	TOTAL	264,000.00
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Total Amount in Words: Two Hundred Sixty Four Thousand Pesos Only

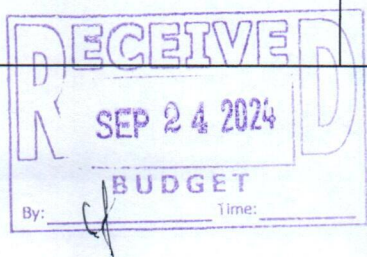
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
Hannell
 THE ORCHARD HOTEL BAGUIO
 09-18-2024
 Date

Very truly yours,

SORAYA T. MACULO Ph.D. CESO VI
 Schools Division Superintendent

Fund Cluster: <u>01</u>	ORS/BURS No: <u>2024-09-01474</u>
Funds Available : <u>₱ 264,000.00</u>	Date of the ORS/BURS: <u>9/24/24</u>
	Amount: <u>264,000.00</u>


LILIBETH G. DEGSI
 Accountant III



ROOM SPECIFICATIONS:

- ***Standard check-in time: 2:00PM (Sept 23), check-out time: 12:00 Noon (Sept 27).**
- * Airconditioned rooms good for sharing with at least two (2) persons per room
 - **preferably TWIN BED; *if possible*, no bed sharing
- *Room for **3 VIPs** (3 rooms; 1 room each) on Sept 23-27, 2024
- *Room for **3 SPEAKERS** (3 rooms; 1 room each) on Sept 23-27, 2024
- * Fully air conditioned with televisions and free toiletries, 24 hours hot and cold shower and have strong unlimited internet wifi connection

FUNCTION HALL:

- *With internet / wi-fi access; (preferably atleast 100 mbps)
- *The venue should be well-lighted and air-conditioned functioning and well ventilated
- *Can accommodate atleast 40 participants

NOTE: to be provided by the Hotel:

- *Free use of Good Projectors (HDMI and VGA) with screen (2 set), Availability of Microphones, and sound system with a standby technical assistant during training. The visual projection must be at the center stage. Availability of extension wires/cords.
- *Set up of 5 Round/Rectangular tables for 8 pax only per table
- *Set up of separate 1 round table for VIPs and Speakers area for eating
- *Areas for the 1 managed/assisted buffets, drinks and condiments
- *Set-up of 2 rectangular tables at the entrance of the hall for registration/attendance purposes
- *Visibility of staffs for assistance in any matter/s needed in the venue.

FOOD SPECIFICATIONS:

- **Set-up of managed/assisted buffets w/ servers.
- **Area for Overflowing condiments
- **All meals should be served with any available (in-house) soup
- ****FOR BREAKFAST:** (*preferably Filipino breakfast meals*)
- ****FOR AM and PM Snacks:** Freshly cooked products (preferably Filipino snacks, ie: turon, suman/biko, bilo-bilo, champorado, etc)
- ****FOR LUNCH AND DINNER:** 3 main dishes (choice of meat: chicken/pork/beef; vegetables & fish/squid/shrimp; soup, rice, desert (fruits/salad/pastry), drinks (refreshments, no carbonated drinks)

NOTE: free-flowing drinking water, brewed coffee (creamer/milk, brown sugar)
Halal food for Muslim Participants. If Halal food is not available, a vegetarian meal, seafood, fish, chickens and beef is recommended.



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

September 19, 2024

H & H ORCHARD LAND CORP.
The Orchard Hotel Baguio

Dear *Sir / Ma'am*:

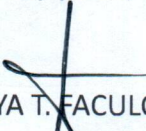
This refers to our award of contract to your company for the **Procurement of Board and Lodging with Meals and snacks and use of function Hall/s for the conduct of Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo on Sept. 23-27, 2024** in the amount of PHILIPPINE PESOS **Two Hundred Sixty Four Thousand Pesos Only (₱264,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

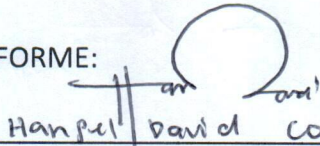
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

CONFORME:


Hanpet David Co
(Signature Over Printed Name)

09-20-24
(Date)

9/19/24
pjn

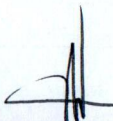
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on September 4, 2024 at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION			
				THE ORCHARD HOTEL BAGUIO	AZALEA RESIDENCES	BIG & SUPER V CORPORATION
1	Pax	40	September 23, 2024 PM snacks and dinner	20,000.00	16,000.00	50,000.00
	Pax	30	Lodging	24,000.00	36,000.00	
2	Pax	30	September 24, 2024 Breakfast	6,000.00	7,500.00	100,000.00
	Pax	40	AM Snacks	4,000.00	6,000.00	
	Pax	40	Lunch	16,000.00	10,000.00	
	Pax	40	PM Snacks	4,000.00	6,000.00	
	Pax	40	Dinner	16,000.00	10,000.00	
	Pax	30	Lodging	24,000.00	36,000.00	
3	Pax	30	September 25, 2024 Breakfast	6,000.00	7,500.00	100,000.00
	Pax	40	AM Snack	4,000.00	6,000.00	
	Pax	40	Lunch	16,000.00	10,000.00	
	Pax	40	PM Snack	4,000.00	6,000.00	
	Pax	40	Dinner	16,000.00	10,000.00	
	Pax	30	Lodging	24,000.00	36,000.00	
4	Pax	30	September 26, 2024 Breakfast	6,000.00	7,500.00	100000.00
	Pax	40	AM snacks	4,000.00	6,000.00	
	Pax	40	Lunch	16,000.00	10,000.00	
	Pax	40	PM snacks	4,000.00	6,000.00	
	Pax	40	Dinner	16,000.00	10,000.00	
	Pax	30	Lodging	24,000.00	36,000.00	
5	Pax	30	September 27, 2024 Breakfast	6,000.00	7,500.00	14000.00

	Pax	40	AM Snacks	4,000.00	6,000.00	
			*SEE ATTACHED SPECIFICATIONS			
			NOTHING FOLLOWS			
					*Quote Above ABC	*Quote Above ABC
			TOTAL	264,000.00	292,000.00	364,000.00

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

BAC Members:

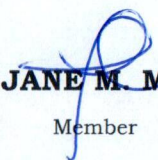

NIÑO M. TIBANGAY
 BAC Vice-Chairperson


(on ob)
ATTY. ANNETTE L. DOYAEN
 Member

(on leave)
NIEVES D. EBANIO
 Member


HARRIS G. DIZON JR.
 Member

M. L. GALERA
 Canvasser


MARY JANE M. MALIHOD
 Member


MARILYN S. API-IT
 Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

On Leave
CARMEL F. MERIS
 BAC CHAIRPERSON



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 283 s. 2024

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the “**Procurement of Board and Lodging with Meals and Snacks and use of function Hall/s for the conduct of the Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo (BKB)**” with an Approved Budget for the Contract (ABC) of **Two Hundred Sixty Four Thousand Pesos Only (₱ 264,000.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

WHEREAS pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** procurement of board and lodging with meals and snacks and use of function hall/s for the “**Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo (BKB)**”;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

August 30, 2024, *Baguio Division Office Conference Hall, Baguio City.*

(on leave)

CARMEL F. MERIS
BAC Chairperson

NIÑO TIBANGAY
BAC Vice-Chairperson

NIEVES D. EBANIO
BAC Member

ATTY. ANNETTE L. DOYAOEN
BAC Member

HARRIS G. DIZON JR.
BAC Member

MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Approved on _____
(date of approval)



**Republic of the Philippines
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY**

RESOLUTION NO. 183, S. 2024

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO THE ORCHARD HOTEL BAGUIO

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Board and Lodging with Meals and snacks and use of function Hall/s for the conduct of Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo** with an Approved Budget for the Contract (ABC) of **Two Hundred Sixty Four Thousand Pesos Only (₱264,000.00)** (Annex A);

WHEREAS on September 6, 2024, 2024 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
THE ORCHARD HOTEL BAGUIO	₱ 264,000.00
AZALEA RESIDENCES	₱ 292,000.00
BIG & SUPER V CORPORATION	₱ 364,000.00

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
AZALEA RESIDENCES	Quote Above ABC
BIG & SUPER V CORPORATION	Quote Above ABC

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **THE ORCHARD HOTEL BAGUIO** and submitted on September 16, 2024 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted **THE ORCHARD HOTEL BAGUIO** has been found to be in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **THE ORCHARD HOTEL BAGUIO** for the **Procurement of Board and Lodging with Meals and snacks and use of function Hall/s for the conduct of Revalida on the Policy Development of the Barkada Kontra Droga (BKD) Program to Transition to Barkada Kontra Bisyo** in the amount of **Two Hundred Sixty Four Thousand Pesos Only (₱264,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **16th day of September, 2024**, Baguio Division Office Conference Hall, Baguio City.

(On Leave)

CARMEL F. MERIS
BAC Chairperson

NIÑO TIBANGAY
BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAOEN
BAC Member

HARRIS G. DIZON JR.
BAC Member

NIEVES D. EBANIO
BAC Member

MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
Approved on _____

(date of approval)

