



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/L. Mangangey
Address:	PR No.:2024-09-255
Telephone No.:	Quotation No.: 2024-10-247
e-Mail:	Date: October 3, 2024
Delivery Period:	ABC: 300,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 9, 2024 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

NINO M. TIBANGAY
 BAC Vice-Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	12	Lots	Delivery service of learning materials to all the public schools in Baguio City for 60 days (1 delivery van, 5 days per batch x 12 batches)	25,000.00x12 =300,000.00		
			*Note: Manpower: The manpower from the service providers shall include driver and helper. -They will be accompanied by one or two Division Employees who will act as delivery inspector -Meal allowance for four pax (2 snacks, 3 meals) while on the road			





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		-Vehicles available for delivery to the different public schools in Baguio City -Appropriate vehicle shall be used and the minimum specs for delivery are the following” a. aluminum closed van at least 3500 kgs gross capacity b. repair and maintenance fee c. contingency fee Delivery requirements: -Must complete the delivery of supplementary learning materials to the different public schools in Baguio City -The service provider must provide a statement of account reflecting the breakdown of expenses during the delivery for payment by batch -The service provider must distribute a weekly log of their actual deliveries to be counter-checked by the delivery inspector. -Date of hauling to be announced.			
				TOTAL	
Purpose: Procurement of transportation service for the monitoring and delivery of self-learning modules SLMs					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: