



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

|                                |                                  |
|--------------------------------|----------------------------------|
| Supplier:                      | Requesting Unit:CID/N. Dalapanas |
| Address:                       | PR No.:2024-09-261               |
| Telephone No.:                 | Quotation No.: 2024-10-245       |
| e-Mail:                        | Date: October 2, 2024            |
| Delivery Period:               | ABC: 69,600.00                   |
| Date Received by the Supplier: |                                  |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 8, 2024 @ 9am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

For:

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**NINO M. TIBANGAY**  
 BAC Vice-Chairperson

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

| Item No. | Qty. | Unit | Item Description  | ABC                       | Unit Price | Total Price |
|----------|------|------|---|---------------------------|------------|-------------|
| 1        | 116  | Pax  | AM Snack: Carrot/Banana cake 1 piece big and juice<br>Lunch: 1 serving rice, 1 quarter sized chicken inasal with stir fried vegetables, 1 serving of creamy mushroom soup<br>PM Snack: 1 serving spaghetti with 2 pieces garlic bread | 600.00x116<br>= 69,600.00 |            |             |
|          |      |      | *Additional requirements: Overflowing coffee with coffee mate and drinking water<br>*Venue: spacious for the workshop, with internet connectivity, power point  |                           |            |             |





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|   |  |  |   |  |              |  |
|---|--|--|---|--|--------------|--|
|   |  |  | projector, with audio and video system<br>(2 microphones) spacious for workshop |  |              |  |
|   |  |  |   |  | <b>TOTAL</b> |  |
| Purpose: Procurement of meals and snacks for the conduct of orientation workshop on the administration of National Achievement Test NAT G12 on October 24, 2024 |  |  |   |  |              |  |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by: