



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/V. Cadungog
Address:	PR No.:2024-08-283
Telephone No.:	Quotation No.: 2024-10-266
e-Mail:	Date: October 22, 2024
Delivery Period:	ABC: 99,970.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 5, 2024 @ 9am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

NINO M. TIBANGAY
 BAC Vice-Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

POSTED IN PHILGEPS

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	50	Pairs	Battery (AA, genuine/original) -sold pack of 2pcsalkaline dry battery No mercury and cadmium World quality control Ideal for electronic devices that require high energy Certified by industrial standard No mercury and cadmium added 5-8 lifetime storage Voltage : 1.5 v. Size : AA, & 9v Contains : 2 batteries/Pack for , AA 1	90.00x50= 4,500.00		
2	2	Boxes	Envelope, mailing, white, 105mm x 241mm (500 pcs/box)	500.00x2= 1,000.00		



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph



DepEd Tayo Baguio City



<https://depedpines.com>



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3	10	Bottles	Epson Ink, 008 Black (genuine/ original)	950.00x10= 9,500.00		
4	5	Bottles	Epson Ink, 008 Cyan (genuine/ original)	950.00x5= 4,750.00		
5	5	Bottles	Epson Ink 008, Yellow (genuine/ original)	950.00x5= 4,750.00		
6	5	Bottles	Epson Ink 008, Magenta (genuine/original)	950.00x5= 4,750.00		
7	20	Bottles	Epson Ink, 003 Black (genuine/ original)	400.00x20= 8,000.00		
8	10	Bottles	Epson Ink, 003 Cyan (genuine/ original)	350.00x10= 3,500.00		
9	10	Bottles	Epson Ink 003, Yellow (genuine/ original)	350.00x10= 3,500.00		
10	10	Bottles	Epson Ink 003, Magenta (genuine/original)	350.00x10= 3,500.00		
11	5	Bottles	Epson Ink, Epson 664 Black (genuine/ original)	390.00x5= 1,950.00		
12	5	Bottles	Epson Ink, Epson 664 Cyan (genuine/ original)	390.00x5= 1,950.00		
13	5	Bottles	Epson Ink, Epson 664, Yellow (genuine/ original)	390.00x5= 1,950.00		
14	5	Bottles	Epson Ink, Epson 664, Magenta (genuine/original)	390.00x5= 1,950.00		
15	5	Pieces	Marker, broad (black) permanent	39.00x5= 195.00		
16	5	Pieces	Marker, broad (blue) permanent	39.00x5= 390.00		
17	10	Pieces	Magazine file (horizontal, blue legal size	160.00x10= 1,600.00		
18	10	Pieces	Magazine file (horizontal, green legal size	205.00x10= 2,050.00		
19	10	Pieces	Magazine file (horizontal, red legal size	215.00x10= 2,150.00		
20	5	Reams	PAPER, bond, Multipurpose (A3), 80 gsm	210.00x5= 1,050.00		
21	5	Boxes	Paper clip (small size, 30 mm) (vinyl coated)	205.00x5= 1,025.00		
22	10	Pads	Post it note (2 in x 3 in)	30.00x10= 300.00		
23	10	Pads	Post it, 5 cm x 1.5 cm	35.00x10= 350.00		
24	10	Pads	Post it, 3 xm x 5 cm	28.00x10= 280.00		
25	10	Pads	Post it, 5 cm x 8 cm	30.00x10= 300.00		
26	10	Pads	Post it, 3 inches by 3 inches	35.00x10= 350.00		
27	5	Boxes	Push Pins (100 pcs/box) (assorted color)	38.00x5= 190.00		
28	10	Pieces	Post it, sign here sticky notes, film index (5 colors per pad/pack)	38.00x10= 380.00		



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29	2	Boxes	Rubber band, large-heavy duty (for documents)	195.00x2= 390.00		
30	25	Pieces	Sign Pen, (black) (precision wear-free needlepoint tips, soft ergonomic grips provide excellent writing comfort, window barrels to make it convenient to monitor ink levels)	80.00x25= 2,000.00		
31	25	Pieces	Sign Pen, (black) (precision wear-free needlepoint tips, soft ergonomic grips provide excellent writing comfort, window barrels to make it convenient to monitor ink levels)	80.00x25= 2,000.00		
32	30	Packs	Specialty paper, A4 90 GSM (10 pcs per pack)	22.00x30= 660.00		
33	40	Pieces	Staple wire no. 35	45.00x40= 1,800.00		
34	5	Pieces	Stamp pad/office stamp (violet stamp)	45.00x5= 225.00		
35	10	Rolls	TAPE, double sided tape, 1"	27.00x10= 270.00		
36	20	Rolls	TAPE, masking, 1"	40.00x20= 800.00		
37	20	Rolls	Tape, transparent, 2"	48.00x20= 960.00		
38	5	Rolls	TAPE, packaging, 2"	55.00x5= 275.00		
39	25	Pieces	Bathroom deodorizer (scented bathroom deodorizer, 100 grams, assorted fruits, assorted floral scent)	25.00x25= 625.00		
40	10	Bottles	Bleach (1000 ml, 99.9% antibac whitens remove stains, deodorizers shortens cleaning time)	80.00x10= 800.00		
41	30	Pieces	Bulb LED 15-18 watts	50.00x30= 1,500.00		
42	30	Packs	Detergent powder (500 g, floral scent)	55.00x30= 1,650.00		
43	30	Pieces	Dishwashing Liquid (anti-bacterial, scented preferably lemon citronella) (at least 475 ml) (self-dispensing bottle)	165.00x30= 4,950.00		
44	10	Pieces	Flourescent bulb (40 watts)	230.00x10= 2,300.00		
45	20	Pieces	Led flourescent bulb, tube 18 watts	315.00x20= 6,300.00		
46	5	Pieces	Portable emergency flashlights (Rechargeable emergency led light, portable camp light, night lamp and lamp) Capacity of 10000MAH high Rechargeable up to 400 times 17 LED Lights, white light over 50,000hrs working life With reflector, brighter and has a long range light	900.00x5= 4,500.00		



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			Can charge in AC/DC, 220v and charging is up to 4-6hours It has an Energy Saving mode, Strong light mode and Lamp mode light If Fully Charged, Energy Saving mode can be used up to 16 hours, Strong light is 10hours and 10hours for Lamp Mode. Color: Yellow,Blue Materials: Plastic + Electronics Includes FREE Landyard and charging cord. -With warranty			
47	8	Pieces	Soft broom	250.00x8= 2,000.00		
					TOTAL	
Purpose: Procurement of supplies, janitorial supplies and materials for the (4th) quarter of CY 2024						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: