



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/C. Bangse-il
Address:	PR No.:2024-08-269
Telephone No.:	Quotation No.: 2024-10-256
e-Mail:	Date: October 11, 2024
Delivery Period:	ABC: 27,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

NINO M. TIBANGAY

BAC Vice-Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	45	Pax	Catering services (2 snacks and 1 lunch) AM Snack: Pancit with pandesal and fresh fruit juice Lunch: 1 viand of meat, 1 viand of vegetable, 1 viand of fish, soup, fresh fruits for desert and rice PM Snack: Champorado with bread and fresh fruit juice	600.00X45 =27,000.00		
			*With overflowing brewed coffee and lemon grass tea, sugar and milk (not powdered)			
					TOTAL	



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Purpose: Procurement of catering services for the presentation of SDO Baguio City contingency plan and public service continuity plan to the executive committee/top management on November 18, 2024

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: