



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/H. Dizon
Address:	PR No.:2024-10-277
Telephone No.:	Quotation No.: 2024-10-260
e-Mail:	Date: October 15, 2024
Delivery Period:	ABC: 16,620.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 21, 2024

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

NINO M. TIBANGAY

BAC Vice-Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	10	Pieces	Specialty paper for certificates 200 GSM 8.5"x11" color: white 10 sheets per pack	60.00x10= 600.00		
2	2	Sets	EPSON 003 Ink, Genuine Complete Set - Black,Cyan, Yellow, Magenta	1,260.00x2= 2,520.00		
3	90	Pieces	Business Notebook 100 sheets (200 pages) with magnetic strap	150.00x90= 13,500.00		
					TOTAL	



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Purpose: Procurement of supplies for the DepEd Computerization Program (DCP) Adoption Training. Date to be announced by CO ICTS

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: