



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

November 21, 2024

DIVISION MEMORANDUM

NO. **677-2024**

ORIENTATION ON NEAP PROFESSIONAL DEVELOPMENT PROGRAMS FOR SCHOOL YEAR 2024-2025- IN-SERVICE TRAINING

To: Chief Education Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Pursuant to DM-OUHROD-2024-23-06, on the NEAP Professional Development Programs for the School Year 2024-2025 In-Service Training (INSET), this Office through the School Governance and Operations Division (SGOD)- Human Resource Development (HRD), shall conduct an orientation on **November 22, 2024, 2:00 pm onwards at the Division Office Training Hall.**

2. The activity aims to:
- a. Present the designed NEAP-PD programs intended to support and extend teachers' subject area content knowledge and pedagogy.
 - b. Provide technical guidance and support in preparation for and in the actual conduct of INSET.
 - c. Discuss the NEAP e-M & E Tool to be utilized in the assessment of PD program effectiveness, monitoring of fund utilization, among others.
 - d. Address other related concerns.

3. Participants in the orientation are as follows:

Chief Education Supervisors	2
PSDSs	10
School Heads	68
HRDS	2
SMME, IT unit	4

4. For any clarifications, please feel free to contact the HRDS office at Telephone number **074-446-1488 or at CP no. 09391237027.**

5. Immediate dissemination and compliance with this Office Memorandum is enjoined

SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent

For the Schools Division Superintendent:

NIÑO M. TIBANGAY PhD
 Chief Education Supervisor-SGOD