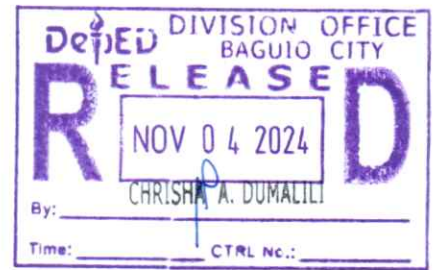




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



**04 November 2024**

**DIVISION MEMORANDUM**  
No. 633-2024

**ADDENDUM TO DIVISION MEMORANDUM NO. 601 s. 2024 TITLED  
“GUIDELINES FOR IMPLEMENTING THE RESPONSE FUND  
SPECIFICALLY FOR CLEAN-UP, CLEARING OPERATIONS AND  
MINOR REPAIRS FUNDS FOR TYPHOON ENTENG”**

To: Chief Education Supervisors  
Public Schools District Supervisors  
Public School Heads  
School DRRM Coordinators  
All Others Concerned

1. Relevant to Division Memorandum No. 601 s. 2024 titled “*Guidelines for implementing the response fund specifically for clean-up, clearing operations and minor repair funds for typhoon enteng,*” all non-implementing unit (non-IU) schools with response funds are required to submit a Project Procurement Management Plan (PPMP) to the following offices:

Office to submit	Number of Copies and Attachment/s
Supply Office	1 copy of PPMP
Budget Office	2 copies of PPMP with Work and Financial Plan (Please see attached WFP)

2. For queries or clarifications, please contact Mr. Cliftone K. Bangse-il, Division DRRM Coordinator, through [cliftone.bangseil@deped.gov.ph](mailto:cliftone.bangseil@deped.gov.ph) or viber using this number: 0946-427-8377.

3. Immediate dissemination of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent

**NIEVES D. EBANIO**  
Administrative Officer V

Enclosure 1: Work and Financial Plan (WFP)  
SGOD/SMN/DRRM/ckb



# Department of Education

Office Code : 16007  
 Office Name : Schools Governance and Operations Division (Baguio City Division)  
 Fiscal Year : 2024



## FY 2024 PHYSICAL PLAN / FINANCIAL OBLIGATION / MONTHLY DISBURSEMENT PROGRAM

Output Code (OC)	Programs/ Projects	Output	Activity Code (AC) Milestone	Activities	Performance Indicator (Activity, Output & Milestone)
200000100010000 - Disaster Preparedness and Response Program					
Disaster Preparedness and Response Program					
OC-24-6404-DPRP-3-001		Provided Response Fund for clean up, clearing operations, and minor repairs			Number of Response fund for clean-up, clearing operations and minor repairs provided
			AC-24-6404-DPRP-3-001	Provision of Response Fund to schools for clean up, clearing operations,	Number of recipient schools
<b>TOTAL</b>					

Prepared by:

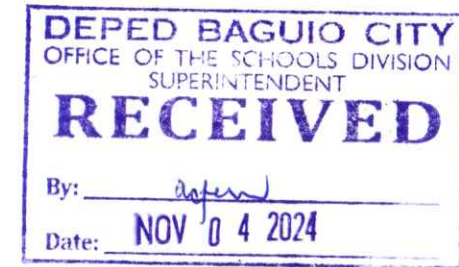
NIÑO M. TIBANGAY  
 SGOD-Chief  
 Date :

OLIVIA O. GOMEZ  
 Planning Officer III  
 Date :

BELEN R. TOMIN  
 Budget Officer  
 Date :

Recommending Approval:

ON LEAVE  
 CARMEL F. MERIS  
 Assistant Schools Division Superintendent  
 Date :



2023 Accomplishments		FY 2024 PHYSICAL TARGET													
		Q1				Q2				Q3				Q4	
Actual (Jan-Sept)	Estimate (Oct-Dec)	Jan.	Feb.	Mar.	Total	Apr.	May	June	Total	July	Aug.	Sept.	Total	Oct.	Nov.
		0	0	0	0	0	0	0	0	0	0	0	0	0	1
		0	0	0	0	0	0	0	0	0	0	0	0	0	19

Approved by:

  
 SORAYA T. FAJULO PhD, CESO VI  
 Schools Division Superintendent  
 Date :





Q4				For Downloading (Y/N)	Total Cash Program
Oct.	Nov.	Dec.	Total		
0.00	820,000.00	0.00	820,000.00	Y	820,000.00
<b>0.00</b>	<b>820,000.00</b>	<b>0.00</b>	<b>820,000.00</b>		<b>820,000.00</b>