



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



4 November 2024

DIVISION MEMORANDUM
 No. **636-2024**

**RECONCILIATION OF REPORTED GSIS PREMIUM DEFICIENCIES OF
 IMPLEMENTING UNITS FOR PREVIOUS YEARS**

To: Public Schools District Supervisors
 Public School Heads
 Non-teaching Personnel (Ius)
 All Other Concerned

1. To ensure accuracy and alignment between the records maintained by GSIS and those of the schools, particularly the implementing units, this Office requests the attendance of ERF Handlers and AAOs/personnel in-charge of the GSIS Web MSP from November 5-8, 2024 at SDO Training Hall, for the reconciliation of reported GSIS premium deficiencies from previous years.

2. The participants are the following:

School	ERF Handler/AAO or Representative
Baguio City High School	Myline James
Pines City National High School	Myra De Guzman
Guisad Valley National	Sharon Estocapio
Irisan National High School	Gretchen Lepi
Roxas National High School	Loisa Fontanilla
Mil-an National High School	Jose Dacwag
Magsaysay National High School	Cherry B. Padonga
	Nellie P. Moyamoy
	Rose Ann Santos
	Joan O. Dumaguing
	Arianne P. Santiago
	Betty M. Mayaen
	Jessa L. Boyongan

3. A locator slip should be obtained from the school head during the reconciliation process.

4. For prompt dissemination and compliance.

SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent

For the Schools Division Superintendent:

NIEVES D. EBANIO
 Administrative Officer V