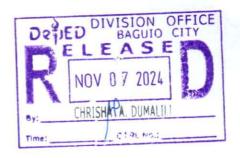


### Republic of the Philippines

## Department of Education

Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



November 7, 2024

# DIVISION MEMORANDUM

#### 8th REGULAR DIVISION MANAGEMENT COMMITTEE MEETING

To : Chief Education Supervisors

OSDS Section Heads

Identified CID and SGOD Personnel

All Others Concerned

1. This Office announces the conduct of the 8th Regular Division Executive Committee Meeting on November 18, 2024 Monday from 8:30am onwards which will be held at the 3rd floor Division Training Hall.

2. Participants to the said meeting are the following:

Participants	Number	
SDS	1	
Chief Education Supervisors	2	
OSDS Section Heads	5	
CID Personnel	4	
SGOD Personnel	4	
SEF Budget Officer	1	
Support Staff	3	

3. The agenda to be discussed are as follows:

Topic	Personnel in-charge	Time Allotment	
A. Preliminaries and Attendance	Secretariat		
B. Declaration of Quorum	SDS SORAYA T. FACULO, PhD, CESO VI		
C. Reading and approval of the minutes of the previous meeting	Secretariat	20 mins	
D. Matters arising from minutes of meeting	Secretariat		
E. Items for Presentation			
1. Evaluation Report of the World Teachers Day Celebration	Jovelyn Balantin, SEPS	10 mins	
2. Result of CRLA & RMA	Armi Fiangaan, EPS English & Francis Copsiyan, EPS Math	10 mins	
3. Presentation of SEF Procurement of consumables for ALS	Jojo Ambros, ALS EPS	10 mins	
F. Items for Updates			
1. Budget Utilization	Belen Tomin, Budget Officer V	20 mins	
2. SEF / GF Report	Honeylette Engeg, SEF AO II	20 mins	
3. Usapang DepEd	Juliet Piok, SEPS SocMob	10 mins	







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4. 4th Quarter Accomplishment			
Report			
a. CID	Juliet Sannad, EdD, CES-CID		
b. SGOD	Niño Tibangay, EdD, PhD-SGOD	10	
c. OSDS		10 mins	
- Administrative Services	Nieves Ebanio, PhD, AO V	each	
- Legal	Annette Doyaoen, Legal Officer III		
- Accounting	Lilibeth Degsi, Accountant III		
- ICT	Harris Dizon, ITO I		
G. SDS Hour	SORAYA T. FACULO, PhD, CESO VI		

- Submit presentations with a maximum of 5 slide decks on or before November 15, 2024 to the DExeCom secretariat's email (julieabegail.martillana@deped.gov.ph).
- 5. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

Schools Division Superintendent





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