



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



25 November 2024

Division MEMORANDUM
No. 684-2024

CALL FOR APPLICATION FOR HIRING OF PROSPECTIVE MADRASAH EDUCATION PROGRAM - ALIVE CLASS TEACHERS FOR SY 2025-2026

To: Chief ES, Curriculum Implementation Division
Public Schools District Supervisors
School Heads
Other concerned

1. To ensure continuity and efficiency in the delivery of ALIVE classes education, it is imperative to maintain a readily available list of qualified ALIVE class teachers who can be called upon for substitution, or in cases of non-renewal of contracts of current *asatidz*. Thus, this Office calls for application for prospective ALIVE class teachers for SY 2025-2026.

2. Applicants must submit their application letter addressed to the Schools Division Superintendent **on or before December 6, 2024** with the following documentary requirements arranged in a long folder as follows:

- a. Duly Accomplished and notarized CS Form 212, Personal Data Sheet with attached Work Experience Sheet
- b. Photocopy of Transcript of Records
- c. Photocopy of Diploma
- d. Photocopy of Certificate in Arabic Language and Islamic Studies
- e. Photocopy of Credentials (LET rating, QEALIS, LEAP)
- f. Photocopy of Certificate of Teaching Experience
- g. Photocopy of Relevant Trainings in Madrasah Education Program acquired within the last five years
- h. Notarized Omnibus Sworn Statement

3. The applicants assume full responsibility and accountability for the authenticity and veracity of the documents they submit, as evidenced by the duly notarized Omnibus Sworn Statement. Any false and fraudulent document submitted shall be grounds for disqualification.

4. This Office adopts and upholds the values of equality and diversity regardless of gender, orientation, and identity, civil status, age, language, disability, ethnicity, religion, political opinion, and affiliation. Thus, all are welcome to apply.

5. For inquiries, applicants may contact Juliet C. Sannad, CID-Chief Education Supervisor thru the office telephone number 619-3491.



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
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6. Immediate and wide dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent ✓

For the Schools Division Superintendent:

NIEVES D. EBANIO
Administrative Officer V