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Docket/Control No. **20241105-773**  
By: **JOSHUA C. TRINIDAD**  
Administrative Officer IV

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

*[Signature]*  
**OFELIA B. PADLAN**  
**Administrative Officer IV**

Date: **November 5, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher III	OSEC-DECSB-TCH3-90049-2005	13	32 870	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
2	Teacher II (Anticipated Vacancy - 7)	OSEC-DECSB-TCH2-90009-2000	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
3		OSEC-DECSB-TCH2-90016-2001	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
4		OSEC-DECSB-TCH2-90035-2021	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
5		OSEC-DECSB-TCH2-90043-2005	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
6		OSEC-DECSB-TCH2-91031-1998	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
7		OSEC-DECSB-TCH2-91033-1998	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
8		OSEC-DECSB-TCH2-91747-1998	12	30 705	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
9	Teacher I (Anticipated Vacancy-12)	OSEC-DECSB-TCH1-90094-2008	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
10		OSEC-DECSB-TCH1-90217-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
11		OSEC-DECSB-TCH1-90220-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
12		OSEC-DECSB-TCH1-90221-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
13		OSEC-DECSB-TCH1-90223-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
14		OSEC-DECSB-TCH1-90225-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
15		OSEC-DECSB-TCH1-90226-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
16		OSEC-DECSB-TCH1-90227-2011	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
17		OSEC-DECSB-TCH1-90228-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School



18		OSEC-DECSB-TCH1-90632-2012	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
19		OSEC-DECSB-TCH1-90826-2018	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School
20		OSEC-DECSB-TCH1-90008-2010	11	28 512	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)/LET/PBET	N/A	Pines City National High School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below on or before November 18, 2024.

\*\*\*This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law"

#### Requirements

- \* Duly accomplished **Annex C - CHECKLIST OF REQUIREMENTS and OMNIBUS SWORN STATEMENT CERTIFICATION** (to be downloaded at [www.depedpines.com](http://www.depedpines.com))
- \* Letter of intent addressed to the Head of Office, or to the highest Human Resource Officer designated by the Head of Office
- \* Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- \* Work Experience Sheet , if applicable wich can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
- \* Photocopy of the Performance Rating in the last rating period(s) covering 1 year performance in the current/latest position prior to the deadline of submission, if applicable (for Non-Teaching, Teaching-Related, School Administrator and Teacher I positions only)
- \* Photocopy of Performance Ratings for the last three rating periods (SY 2021-2022, 2022-2023, 2023-2024) for MT, T III, T II positions only
- \* Photocopy of certificate of trainings, if applicable
- \* Photocopy of latest appointment, if applicable
- \* Photocopy of valid and updated PRC license/ID, if applicable
- \* Photocopy of Certificate of Eligibility/Report of Rating, if applicable
- \* Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record whichever is applicable
- \* Photocopy of Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if applicable
- \* Certificate of General Weighted Average (GWA)
- \* Other documents if applicable:

*Means of Verification (MOV) showing outstanding accomplishments, application of education, and application of learning and development reckoned from the date of last issuance of appointment*

*Photocopy of the Performance Rating obtained from the relevant work experience, if the Performance Rating is not relevant to the position to be filled, if applicable*

\*\*\* Refer to DepEd Order No.007, s. 2023 on the "Guidelines on the Recruitment, Selection, and Appointment (RSA) in the Department of Education for the criteria of assessment

*(For Non-Teaching, Teaching-Related, School Administrator and Teacher I only)*

\*\*\* Refer to MEC Order No. 10 s. 1979 and RM 178 s. 2020 (For Master Teacher position only)

\*\*\* Refer to DepEd Order No. 66 s. 2007 and RM 178 s. 2020 (For Teacher III and Teacher II only)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Danilo P. Gayao  
School Principal IV  
Palma Street, Baguio City  
[pcnhspersonnel@yahoo.com](mailto:pcnhspersonnel@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.