


Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:


MA. LOUELA C. MONCADA
Administrative Officer IV

Date: November 4, 2024

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment | |
|-----|--|-------------------------------------|------------------------------|----------------|---|---------------|-----------------------------|-----------------------------|---------------------|----------------------------|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| 1 | Teacher III | OSEC-DECSB-TCH3-90109-2011 | 13 | 32870 | Bachelor of Secondary Education or Bachelor's Degree plus 18 Professional Units in Education with Appropriate Major | None Required | 2 Years Relevant Experience | RA 1080 (Teacher)/ LET/PBET | n/a | INHS |
| 2 | Teacher II (1 position only) | Anticipated Vacancies (6 items) | 12 | 30705 | Bachelor of Secondary Education or Bachelor's Degree plus 18 Professional Units in Education with Appropriate Major | None Required | 1 Year Relevant Experience | RA 1080 (Teacher)/ LET/PBET | n/a | INHS |
| | | OSEC-DECSB-TCH2-90026-2010 | | | | | | | | |
| | | OSEC-DECSB-TCH2-90126-2000 | | | | | | | | |
| | | OSEC-DECSB-TCH2-90180-2007 | | | | | | | | |
| | | OSEC-DECSB-TCH2-90258-2023 | | | | | | | | |
| | | OSEC-DECSB-TCH2-91639-1998 | | | | | | | | |
| | | OSEC-DECSB-TCH2-91644-1998 | | | | | | | | |
| 3 | Teacher I (1 position only) | Anticipated Vacancies (15 items) | 11 | 28512 | Bachelor of Secondary Education or Bachelor's Degree plus 18 Professional Units in Education with Appropriate Major | None Required | None Required | RA 1080 (Teacher)/ LET/PBET | n/a | INHS |
| | | OSEC-DECSB-TCH1-90079-2020 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90109-2014 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90169-2011 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90209-2015 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90251-2018 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90254-2018 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90256-2018 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90418-2017 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90473-2002 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90530-2012 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90534-2012 | | | | | | | | |
| | | OSEC-DECSB-TCH1-90680-2017 | | | | | | | | |
| | | OSEC-DECSB-TCH1-91128-2012 | | | | | | | | |
| | | OSEC-DECSB-TCH1-91767-1998 | | | | | | | | |
| | | OSEC-DECSB-TCH1-94325-1998 | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the address below not later than November 14, 2024.

***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status or any other characteristics protected by law**

Requirements:

- * Duty accomplished **Annex C-CHECKLIST OF REQUIREMENTS and OMNIBUS SWORN STATEMENT CERTIFICATION** (to be downloaded at www.depedpines.com) **SHOULD BE NOTARIZED**
- * Letter of Intent addressed to the Head of Office, or to the highest human resource officer designated by the Head of Office
- * Duty accomplished Personal Data Sheet (PDS) (CS Form No. 212 Revised 2017) and Work Experience Sheet, if applicable which can be downloaded at (www.csc.gov.ph) **SHOULD BE NOTARIZED**
- * Photocopy of the Performance Ratings in the last rating period(s) covering 1 year performance prior to the assessment, if applicable
- * Photocopy of valid and updated PRC License/ID, if applicable
- * Photocopy of Certificate of Eligibility/Report of rating, if applicable

*Certificate of Employment, or appointment or contract of service

*Authenticated Certificate of eligibility/rating/license, (whichever is applicable)

*Outstanding/meritorious accomplishments: (Awards, Innovation, Research and Devt. Project, Publication/Autorship, Consultancy/Resource Speakership)

CIVIL SERVICE COMMISSION - CAR
CSC FO - Baguio City



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Date: NOV 2024 Time: 2:05 PM

Docket/Control No. 2024-104-767

By: **JOSHUA C. TRINIDAD**
Administrative Officer IV

*Authenticated official Transcript of Records; with certification if Completed Academic requirements for Masteral or Doctorate

*Certificate of trainings and seminars attended relevant to the position applied for (with complete attachments)

*and other pertinent documents with table of contents and proper tabbings.

*Submit documents where the vacancy exists

* Photocopy of Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available

* **Other documents required under Annex C, item k**

****Refer to DepEd Order No. 66 s. 2007 and Regional Memo 178 s. 2020 (For T-II and T-III only)**

QUALIFIED APPLICANTS are advised to hand in their application to:

JEFFREY F. ALIGA

OIC-School Head

Inhs, Purok 3, Irian, Baguio City

*Submit to the school where the vacancy exist (for T-III, T-II, T-I only positions)

*Submit at Division Office received by the records unit for Head teacher position

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.