



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE OF AWARD**

October 8, 2024

**DANIEL CO**  
 COKINS EVERYWEAR AND GEN. MDSE.


Dear Mr. Co:

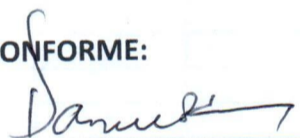
We are pleased to notify you that your price quotation and proposal for the **Procurement of Supplies and materials for the Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum** in the amount of PHILIPPINE PESOS **Seventy Eight Thousand Three Hundred Sixty Seven Pesos and 50/100 only (₱78,367.50)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
 Schools Division Superintendent

**CONFORME:**  
  
 (Signature Over Printed Name)

**COKINS EVERYWEAR AND GEN. MDSE.**  
 (Date)

10/08/2024  
 pjn



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600  
 Telephone No.: (074) 665-1231  
 Email Address: baguio.city@deped.gov.ph

Amount: 78,367.50

  
**LILIBETH G. DEGSI**  
 Accountant III

**RECEIVED**  
 OCT 22 2024  
**BUDGET**  
 By:  Time:

# PURCHASE ORDER

DepEd, Division of Baguio

JT

Supplier <b>COKINS EVERYWEAR AND GEN. MDSE.</b>	P.O. No. 24-10-194
Address 109 Kayang St., Baguio City	Date : October 9, 2024
TIN: 165-287-294	Mode of Procurement: <span style="float: right;">Small Value Procurement</span>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : 7 days after NTP
Date of Delivery : 7 days after NTP	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pieces	Expanded Brown Envelope	711	12.50	8,887.50
3	Boxes	Signpen, black, 0.5 ballpoint, durable, 12 pcs per box	10	265.00	2,650.00
5	Reams	Bond Paper, long size, 70 gsm	100	200.00	20,000.00
6	Pieces	Manila Paper	100	4.50	450.00
10	Pieces	Metal Desk Stapler, durable, able to staple 20 sheets of 80gsm paper	8	175.00	1,400.00
12	Packs	Special Certificate Paper, A4, 90gsm, cream/white, 10pcs per pack	350	22.00	7,700.00
13	Pieces	Certificate Holder, for A4 size paper	836	35.00	29,260.00
14	Pieces	Double Sided Tape, 1 inch size	40	28.00	1,120.00
15	Pieces	Masking Tape, 1/2 inch size	30	13.00	390.00
19	Boxes	Pencil, #2, high quality, 12pcs per box	20	100.00	2,000.00
20	Boxes	Pencil sharpener, dual (2) holes, 24pcs per box	2	50.00	100.00
23	Packs	Sticky Notes, 3x3 inches, 100 sheets per pad	10	18.00	180.00
24	Pieces	Liquid Glue, clear or white, 240ml	10	110.00	1,100.00
25	Boxes	Staple Wire, No. 35-5M, 5000 staples per box	10	28.00	280.00
33	Packs	Tissue paper (double ply) 12 pcs per pack	30	95.00	2,850.00
***NOTHING FOLLOWS***					

COMMISSION ON AUDIT  
Office of the Auditor  
Dep-ed, Division of Baguio

RECEIVED  
BAGUIO CITY

**Supplies and materials for the Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum**

<b>TOTAL</b>	<b>78,367.50</b>
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**Total Amount in Words: Seventy Eight Thousand Three Hundred Sixty Seven Pesos and 50/100 only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *Daniel*  
**COKINS EVERYWEAR AND GEN. MDSE.**  
*COKINS EVERYWEAR AND GEN. MDSE.*  
 Date \_\_\_\_\_

Very truly yours,  
*Soraya T. Paculo*  
**SORAYA T. PACULO PhD. CESO VI**  
 Schools Division Superintendent

Fund Cluster: 01  
 Funds Available : ₱ 78,367.50  
 \_\_\_\_\_  
**LILIBETH G. DECSI**  
 Accountant III

ORS/BURS No: 2024-10-02004  
 Date of the ORS/BURS: 10/22/24  
 Amount: 78,367.50

RECEIVED  
 OCT 22 2024  
 BUDGET  
 By: \_\_\_\_\_ Time: \_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

***NOTICE TO PROCEED***

October 10, 2024

**DANIEL CO**  
COKINS EVERYWEAR AND GEN. MDSE.

Dear *Mr. Co*::


This refers to our award of contract to your company for the **Procurement of Supplies and materials for the Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum** in the amount of PHILIPPINE PESOS **Seventy Eight Thousand Three Hundred Sixty Seven Pesos and 50/100 only (₱78,367.50)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

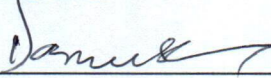
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

10/10/24  
pjn

**COKINS EVERYWEAR AND GEN. MDSE.**  
**GENERAL MERCHANDISE**  
1588 St., Tel. 610-1071  
Baguio City



**Republic of the Philippines**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**RESOLUTION NO. 201, S. 2024**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO COKINS EVERYWEAR AND GENERAL MERCHANDISE**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the **Procurement of Supplies and materials for the Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum** with an Approved Budget for the Contract (ABC) of **Two Hundred Thirteen Thousand Eight Hundred Ten Pesos Only (₱213,810.00)** (Annex A);

**WHEREAS** on August 8, 2024, 2024 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
BAN BEE COMMERCIAL CO. INC.	₱ 17,870.00
JC COMMERCIAL CENTER	₱ 235,517.00
ML CONSUMER GOODS TRADING	₱ 30,215.00
MG CONSUMER GOODS TRADING	₱ 25,950.00
COKINS EVERYWEAR AND GEN. MDSE.	₱ 78,367.50

**WHEREAS** per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
JC COMMERCIAL CENTER	Quote ABoVe ABC

**WHEREAS** the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **COKINS EVERYWEAR AND GENERAL MERCHANDISE** and submitted on October 7, 2024 at Baguio City;

**WHEREAS** upon careful examination, validation and verification of the item description that they have submitted **COKINS EVERYWEAR AND GENERAL MERCHANDISE** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **COKINS EVERYWEAR AND GENERAL MERCHANDISE** for the **Procurement of Supplies and materials for the Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum** in the amount of **Seventy Eight Thousand Three Hundred Sixty Seven Pesos and 50/100 only (₱78,367.50)** inclusive of appropriate taxes and fees.

RESOLVED, this **7<sup>th</sup> day of October, 2024**, Baguio Division Office Conference Hall, Baguio City.

*(On Leave)*

**CARMEL F. MERIS**  
BAC Chairperson

**NIÑO TIBANGAY**  
BAC Vice-Chairperson

**HARRIS G. DIZON JR.**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

**ATTY. ANNETTE L. DOYAOEN**  
BAC Member

**MARY JANE M. MALIHOD**  
BAC Member

**MARILYN S. API-IT**  
BAC Member

**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 198 s. 2024**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the “**Procurement of Supplies and Materials for the Conduct of Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum**” with an Approved Budget for the Contract (ABC) of **Two Hundred Thirteen Thousand Eight Hundred Ten Pesos Only (P 213,810.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Negotiated Procurement;

**WHEREAS** pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** procurement of supplies and materials for the conduct of “**Program Implementation Review of School-Based Training for Teachers on MATATAG Curriculum**”;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

August 6, 2024, *Baguio Division Office Conference Hall, Baguio City.*

**CARMEL F. MERIS**  
*BAC Chairperson*

**NIÑO TIBANGAY**  
*BAC Vice-Chairperson*

**NIEVES D. EBANIO**  
*BAC Member*

**ATTY. ANNETTE L. DOYAOEN**  
*BAC Member*

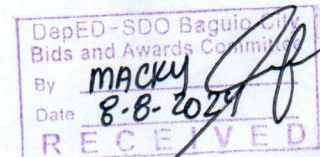
**HARRIS G. DIZON JR.**  
*BAC Member*

**MARY JANE M. MALIHOD**  
*BAC Member*

**MARILYN S. API-IT**  
*BAC Member*

**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
*Assistant Schools Division Superintendent*  
*Officer-in-Charge*  
*Office of the Schools Division Superintendent*  
 Approved on \_\_\_\_\_



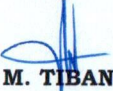
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on September 4, 2024 at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	BAN BEE	JC COMMERCIAL	ML CONSUMER GOODS	MG CONSUMER GOODS	COKINS EVERYWEAR
				COMMERCIAL CO. INC.	CENTER	TRADING	TRADING	AND GEN. MDSE.
1	Pieces	711	Expanded Brown Envelope	10,665.00	14,220.00	10,665.00	24,885.00	8,887.50
2	Pieces	700	Notebook thick cover, 4x6 inches un size, 80 leaves	25,900.00	38,500.00	56,000.00	24,500.00	27,300.00
3	Boxes	10	Signpen, black, 0.5 ballpoint, durable, 12 pcs per box	6,600.00	4,200.00	3,500.00	4,200.00	2,650.00
4	Reams	100	Bond Paper, A4, 70 gsm	20,500.00	21,500.00	17,500.00	18,400.00	18,000.00
5	Reams	100	Bond Paper, long size, 70 gsm	22,000.00	22,500.00	20,500.00	20,400.00	20,000.00
6	Pieces	100	Manila Paper	700.00	600.00	600.00	1,000.00	450.00
7	Boxes	18	Permanent Marker, Black, Broad Tip (high quality, xylene free), 12 pcs per box	7,560.00	9,720.00	10,800.00	10,368.00	8,100.00
8	Boxes	18	Permanent Marker, Blue, Broad Tip (high quality, xylene free), 12 pcs per box	7,560.00	9,720.00	10,800.00	10,368.00	8,100.00
9	Boxes	40	Crayons, 16 colors per box (high quality)	1,600.00	2,600.00	1,440.00	1,560.00	2,800.00
10	Pieces	8	Metal Desk Stapler, durable, able to staple 20 sheets of 80gsm paper	2,800.00	6,400.00	1,440.00	3,880.00	1,400.00
11	Pieces	54	Scissors, durable, 6.5 inches length	1,890.00	4,212.00	2,430.00	1,998.00	2,430.00
12	Packs	350	Special Certificate Paper, A4, 90gsm, cream/white, 10pcs per pack	17,500.00	14,000.00	11,550.00	11,200.00	7,700.00
13	Pieces	836	Certificate Holder, for A4 size paper	37,620.00	45,980.00	33,440.00	36,784.00	29,260.00
14	Pieces	40	Double Sided Tape, 1 inch size	1,400.00	2,000.00	1,320.00	1,600.00	1,120.00
15	Pieces	30	Masking Tape, 1/2 inch size	750.00	1,050.00	540.00	630.00	390.00
16	Pieces	30	Masking Tape, 1 inch size	1,050.00	1,650.00	750.00	750.00	840.00
17	Pieces	30	Masking Tape, 2 inch size	2,100.00	2,850.00	1,350.00	2,760.00	1,650.00
18	Packs	10	Colored Paper, A4, 120gsm, 250 sheets per pack	3,300.00	4,800.00	2,500.00	6,500.00	120.00
19	Boxes	20	Pencil, #2, high quality, 12pcs per box	2,200.00	2,500.00	2,200.00	2,920.00	2,000.00
20	Boxes	2	Pencil sharpener, dual (2) holes, 24pcs per box	460.00	960.00	500.00	136.00	100.00
21	Pieces	10	Cutter, heavy duty, sharp blade, retractable	1,500.00	750.00	550.00	180.00	450.00
22	Pieces	20	Correction tape, 16m	1,100.00	700.00	900.00	1,340.00	560.00
23	Packs	10	Sticky Notes, 3x3 inches, 100 sheets per pad	250.00	400.00	300.00	230.00	180.00
24	Pieces	10	Liquid Glue, clear or white, 240ml	1,250.00	880.00	2,000.00	1,890.00	1,100.00
25	Boxes	10	Staple Wire, No. 35-5M, 5000 staples per box	350.00	440.00	330.00	480.00	280.00
26	Pieces	100	Cartolina, (red, green, pink, blue, yellow), 20 pcs per color	1,000.00	1,500.00	900.00	550.00	16,000.00
27	Pieces	20	Ruler, 12 inches, made of clear plastic	200.00	200.00	300.00	1,580.00	100.00
28	Pieces	15	Meter Stick, Wood Type	750.00	825.00	900.00	720.00	375.00
29	Bottles	9	Printer Ink, Black, Epson 003	2,700.00	2,655.00	2,475.00	2,565.00	2,565.00
30	Bottles	4	Printer Ink, Cyan, Epson 003	1,280.00	1,180.00	1,100.00	1,180.00	1,180.00
31	Bottles	4	Printer Ink, Yellow, Epson 003	1,280.00	1,180.00	1,100.00	1,180.00	1,180.00


32	Bottles	4	Printer Ink, Magenta, Epson 003	1,280.00	1,180.00	1,100.00	1,180.00	1,180.00
33	Packs	30	Tissue paper (double ply) 12 pcs per pack	4,650.00	11,850.00	3,000.00	6,750.00	2,850.00
34	Bottles	11	Isopropyl Alcohol, 70% Alcohol content, 500ml	660.00	1,815.00	1,045.00	1,375.00	1,155.00
			***NOTHING FOLLOWS***					
				17,870.00	*Quote Above ABC	30,215.00	25,950.00	78,367.50
				174,535.00		175,610.00	180,089.00	94,085.00
			<b>TOTAL</b>	<b>192,405.00</b>	<b>235,517.00</b>	<b>205,825.00</b>	<b>206,039.00</b>	<b>172,452.50</b>

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

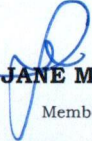
  
**NIÑO M. TIBANGAY**  
 BAC Vice-Chairperson


  
**ATTY. ANNETTE L. DOYAEN**  
 Member

  
**NIEVES D. EBANIO**  
 Member

**HARRIS G. DIZON JR.**  
 Member

Canvasser

  
**MARY-JANE M. MALIHOD**  
 Member

  
**MARILYN S. API-IT**  
 Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

On Leave  
**CARMEL F. MERIS**  
 BAC CHAIRPERSON