



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
LOAKAN ELEMENTARY SCHOOL
 District III

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 E-mail: _____
 TIN: _____

PR No.: **2024-11-003**
 Quotation No.: **2024-11-003**
 Date: **November 7, 2024**
 ABC: **Php 103,350.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **November 12, 2024**

POSTED IN PHILGEPS

JOHNNY C. CARCIDO JR.
 Chairperson, Bids and Awards
 Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	Printer		
			Specifications:		
			Print, Scan, Copy, Fax with ADF		
			On-demand inkjet (Piezoelectric)		
			ESC/P-R, ESC/P Raster		
			180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow)		
			Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2		
			Photo Default - 10 x 15 cm / 4 x 6 " *1: Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2		



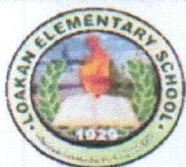
School: Loakan Elementary School
 School Address: Loakan Proper, Baguio City
 School e-mail address & contact no.: loakanes@gmail.com /09682759639



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			ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm*2		
			First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec*2		
2	80	Pc	Epson 003 Ink, Black		
3	40	Pc	Epson 003 Ink, Cyan		
4	40	Pc	Epson 003 Ink, Magenta		
5	40	Pc	Epson 003 Ink, Yellow		
6	50	Ream	Multi-purpose Bond Paper, long, 70 gsm		
7	1	Pc	Self-inking stamp (for AO)		
8	1	pc	Dater stamp		
9	130	pack	Board/Special Paper, 120 gsm, Short/Letter size (for report card)		
10	2	Pc	Tape dispenser, tabletop, 1", Heavy Duty		
11	3	box	Marker, Permanent, Refillable, Black		
12	20	Ream	Expanding Folder, Long, Yellow		
13	10	Ream	Expanding Folder, Long, Green		
14	5	kilo	Powder Detergent Soap, 1 kilo		
15	10	pc	Floor rug/Floor mat		
16	10	Pc	Hand Towels		
17	40	Roll/pack	Trash bags, large, black		
18	10	Bottle	Liquid Bleach, 1 liter		
19	10	Bottle	Muriatic Acid, 1 liter		
20	5	Bottle	Disinfectant Spray, linen crisp scent, 500g		
21	5	Bottle	Multi Insect Killer Spray, Odorless, 500 ml		
			-NOTHING FOLLOWS -		
			TOTAL		

Purpose: For the PROCUREMENT OF SEMI-EXPENDABLE EQUIPMENT (PRINTER) AND REGULAR OFFICE, JANITORIAL, AND OTHER SUPPLIES AND MATERIALS FOR 3RD QUARTER OF FY 2024



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN



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