



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
STO. TOMAS NATIONAL HIGH SCHOOL
 Sto. Tomas Central, Baguio City
REQUEST FOR QUOTATION



Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: **STNHS-JR**
 Address: PR No.: **STNHS-2024-11-021**
 Telephone No.: Quotation No.: **STNHS-2024-No-021**
 E-Mail: Date: **19-Nov-2024**
 Date received by the Supplier: ABC: **504,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than November 26, 2024 (12:00NN).

JENNYLYN B. BONAYAO
 BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

Submit RFQ together with the requirements.
 All entries must be typewritten or legibly written.
 Indicate brand and model of item offered.
 Delivery period within 15 Calendar Days.
 Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

| Item No. | Qty | Unit | Item Description | Unit Price | Total Price |
|----------|-----|------|--|------------|-------------|
| 1 | 2 | pax | SECURITY GUARD (Alternate Shift) | | |
| | | | Contract Period: January- December 2025 | | |
| | | | Schedule: | | |
| | | | 6:00 AM- 6:00 PM; 6:00 PM-6:00 AM from Monday to Sunday Including legal and special Holidays | | |
| | | | Requirements: Security Guard must: | | |
| | | | 1. with licensed (updated); | | |
| | | | 2. with complete uniform; | | |
| | | | 3. with defense tools; | | |
| | | | 4. Others: | | |
| | | | a. must maintain a logbook; | | |
| | | | b. be visible at all times; | | |
| | | | c. adhere to the policies of STNHS; and | | |
| | | | d. report to duty on time. | | |
| | | | **The bidding security agency must submit a security plan for the period January- December 2025 | | |
| | | | *Nothing Follows* | | |

Purpose: **Procurement of security services for January- December 2025**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

 Date / Telephone No.