



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
Quezon Hill Elem School
 Mallare St., Quezon Hill, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier:

Requesting Unit: Quezon Hill Elem. School
 PR No.: 2024-11-037
 Quotation No.: 2024-11-037
 Date: November 4, 2024
 ABC: Php96,250.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 8, 2024 2:30pm

DELIA P. ALLIBANG
 Chairman, Bids and Awards Committee

REQUIREMENTS:

- | | |
|--|-------------------------------|
| 1. Mayor's / Business permit | 3. Income/Business Tax Return |
| 2. PhilGEPS registration number or certificate | 4. Omnibus Sworn Statement |

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	56	pax	Meals and snacks (AM snacks, Lunch, PM snacks) -for five (5) days activity -in house meal/coordinate with food committee on preferred menu -inclusive of drinking water and juice -inclusive of overflowing coffee with sugar, creamer, tissue, trash bags and cups		

Purpose: For the conduct of In-Service Training for teaching & non-teaching personnel of QHES for five days (November 25-29, 2024)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.