



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/A. Doyaoen
Address:	PR No.: 2024-11-301
Telephone No.:	Quotation No.: 2024-11-277
e-Mail:	Date: November 5, 2024
Delivery Period:	ABC: 10,100.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 11, 2024 2⁹am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

NINO M. TIBANGAY
 BAC Vice-Chairperson

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	8	Pieces	L Type Acrylic Name Plate Holder	250.00x8= 2,000.00		
2	1	Piece	Wireless, Presentation Laser Clicker	1,000.00		
3	1	Piece	Professional Digital Voice Recorder HD, Audio Dual Microphone, Noise Reduction	3,500.00		
4	2	Pieces	External Hard Drive, 1 terabyte	1,800.00x2 =3,600.00		
					TOTAL	

Purpose: Procurement of materials for the use of formal investigation committee



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: