



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/A. Doyaoen
Address:	PR No.:2024-11-302
Telephone No.:	Quotation No.: 2024-11-278
e-Mail:	Date: November 5, 2024
Delivery Period:	ABC: 12,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 11, 2024 @ 9am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

For:

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**NINO M. TIBANGAY**  
 BAC Vice-Chairperson

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

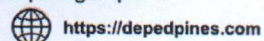
**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	40	Kits	<b>*Training Kits</b> *Notebook/laptop pouch (Outer Dimension 40*31cm; Inner Dimension 37*29cm; preferably w/ Cordilleran Accent) see specifications/picture attached  *Notebook (Journal Type), A5 Size, 80 sheets, 100gsm stationery  *Sign Pen, BLUE			
					<b>TOTAL</b>	



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph





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Purpose: Procurement of training kits for the conduct of year-end interface of RO legal unit with SDO counterparts (legal services) and convergence with some personnel from RO and All SDOs on December 4 to 6, 2024

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



Notebook/laptop pouch (Outer Dimension 40\*31cm; Inner Dimension 37\*29cm;  
preferably w/ Cordilleran Accent)



Notebook (Journal Type), A5 Size, 80 sheets, 100gsm stationery