



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/C. Cadawan
Address:	PR No.:2024-11-331
Telephone No.:	Quotation No.: 2024-11-308
e-Mail:	Date: November 28, 2024
Delivery Period:	ABC: 30,520.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 4, 2024 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

NINO M. TIBANGAY
 BAC Vice-Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
1	40	Pieces	A5 journal notebook organizer (200)	80.0x40= 3,200.00		
2	30	Pieces	HA5 A4 string lock plastic envelope	25.00x30= 750.00		
3	40	Pieces	Advocacy shirt with customized UPC	600.00x40 =24,000.00		
4	2	Packs	Assorted colored paper (pack by 100 sheets)	75.00x2= 150.00		
5	10	Packs	Manila paper (pack by 5 pcs)	45.00x10= 450.00		
6	1	Ream	A4 210X297mm 70gsm bond paper	270.00		
7	1	Pack	Specialty paper (A4) cream (pack per 100 sheets)	150.00		

